

:: TAMIL NADU POWER DISTRIBUTION CORPORATION LIMITED ::

Memo No.035712/G.36/G.361/2026-5, dated. 03.09.2026.

Sub : TNPDCCL – Engagement of additional Man Power as per PWD Schedule of Rates for quick Restoration of Supply – To meet out supply issues immediately – Extension of period of engagement for 6 months – Order issued.

- Ref :
- 1) Memo No. CE/ PLG & RC / EA / F. Manpower / 2025,dt.17.11.2025
 - 2) Memo No. D(D)/ EA / F.Manpower-summer/ D.No.18/2026,dt.28.01.2026
 - 3) Memo No. D (D) / EA/F.Manpower-summer/ D. No.18/2026-2,dt.13.02.2026.
 - 4) Memo No. D(D)/ EA / F.Manpower-SW-Monsoon/ D.No.63/2026,dt.27.05.2026.
 - 5) This Office Memo No.035712/G.36/G.361/2026-3, dated. 02.07.2026.
 - 6) This Office Memo No.035712/G.36/G.361/2026-4, dated. 16.07.2026.

In the memo 6th cited, as per the approval of the CMD, orders has been issued for engagement of manpower for the period from 17.07.2026 to 31.08.2026 (46 days) in order to ensure uninterrupted quality power supply to the consumers and to face the unexpected incidents triggered by this summer 2026 in all Distribution Circles with certain conditions.

2) In furtherance, the CMD has accorded approval for engagement of manpower on 03.09.2026 for a period of 6 months.

3) The Rationalization of number of manpower to be engaged in the sections wherever essentially required are:-

- i) 30 Nos. per sections Vysarpadi, MKB Nagar, Krishnamoorthy Nagar, KKD Nagar, MR Nagar, Madhavaram-I, Sembium, Kodungaiyur, Gandhi Nagar, Perambur East, Villivakkam, ICF, Ayanavaram, Tagore Nagar, Sidco Nagar, Rajaji Nagar.
- ii) 10 Nos. Per section in Chennai and Kancheepuram Region {except the sections in 5 (i)}.
- iii) 8 Nos. Per Hill section (Nilgiris, Yercaud, Kodaikanal, Thalavady etc.
- iv) 6 Nos. Per section for the remaining O&M sections of all Distributions circles.
- v) Basic rate per manday is Rs.1324/- (including EPF & GST etc.,)
- vi) Total Number of sections is 2854 Nos.
- vii) Total number of manpower to all section per day is 18838

- 4) The conditions stipulated:-
- i) The circle SE's or the EE's/O&M Division shall float section wise or sub-division wise limited tender for catering to the requirements of all sections without exceeding the number specified in the order.
 - ii) The basic rate of wages per day is Rs.965/- for a Manpower to be outsourced through contractors.
 - iii) The provisions of providing EPF Employer contribution of 13% (limited Rs.15,000/-), 1% provision for providing safety gear (PPE) 2% overhead profit portion and 18% GST may be also provided to the contractors to supply quality Manpower by enhancing the basic rate of Rs.965/- to Rs.1324/- per day (including GST) for ensuring uninterrupted power supply and for quick restoration of power supply on need.
 - iv) The contractors should take insurance policy as per the Workmen Compensation Act and to provide one time subscription of Rs. 20/- for PMSBY Scheme.
 - v) The manpower shall be engaged through the contractor having the Labour License. In respect of Labour license under contract Labour Regulation & Abolition Act, the contractor should submit the labour license copy pertaining to the circle or the labour license applied copy (Form-II) pertaining to the circle or in case, if the contract particulars has been included in CLRA Registration Certificate amendment application and if the same is pending with the Joint Director (Authority), the letter from the circle Nodal Officer confirming the same should be submitted by the contractor for executing the works.
 - vi) Engagement of manpower directly by the officials of TNPDC is strictly prohibited.
 - vii) The contractor should have been registered under EPF, ESI and GST. Necessary documentary evidence should be submitted.
 - viii) The contractor and bill claiming officials should ensure that wages are paid digitally, (i.e.,) directly to the bank accounts of the manpower (outsourced) engaged by the contractor.
 - ix) The manpower having the EPF UAN No. & ESI IP No. should only be engaged by the contractors for executing the works. The labour should not be engaged continuously without weekly off.
 - x) The section officer (AE's) shall maintain the registers at the section office for the engagement and utilization of only the actual number of manpower engaged. The attendance and the other statutory documents should be maintained by the respective contractors.
 - xi) In order to ensure the engagement of manpower by the contractor, the daily progress report has to be maintained in the

section office and the weekly progress report should be reported to the Head quarters by the concerned Superintending Engineer of Distribution Circles.

- xii) The General conditions (statutory compliances) issued vide Memo No.018289/244/G.40/G.401/2021, dated 22.04.2021 (excluding 4.0) should be incorporated in the tender specification/agreement/acceptance order.
- xiii) The conditions No.9 to 12 specified in Memo No. CE/PLG&RC/EA/F.MANPOWER/ 2025, dated 17.11.2025 shall be followed.
- xiv) The approved budget provision is essentially required to incur proposed expenditure under revenue head. Hence, it may be ensured that necessary provision is given for the above expenditure in RE.
- xv) The tender powers delegated by the Board of TNPDCI vide (Per.) FB TNPDCI proceeding No.14 (Accounts Branch) dated 20.11.2025, shall not be deviated.
- xvi) The manpower supplying contractor who is to be awarded the work should remit a Security Deposit (SD) of Rs.5,000/- (Rupees Five Thousand only), which shall be liable for adjustment/recovery towards any damages caused by the manpower deployed by the contractor, or towards any dues, penalties, losses or other recoveries attributable to the contractor/manpower during the period of contract. Moreover, for the additional damages that might be caused by the manpower deployed, a clause may be included in the agreement that the contractor is liable to pay the damages and if not, will be deducted in the bills.
- xvii) Retention Amount need not be recovered from the manpower supplying contractor.

5) All Chief Engineers, Superintending Engineers, Executive Engineers, Assistant Executive Engineers and Assistant Engineers in the field shall ensure strict adherence to the above instructions and shall maintain comprehensive records relating to the engagement and utilization of the additional man power for the purpose of billing and in order to regulate and close the expenditure.

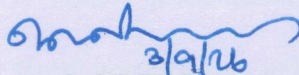
6) All the field officers are hereby strictly instructed to adhere scrupulously to the accounting and billing procedures as prescribed and also to send the progress report for the earlier period of engagement from 16.07.2026 to 31.08.2026 in the prescribed format (Annexure enclosed) to Director/Distribution with a copy to Labour Welfare Officer/TNPDCI (lwotnpdcl@tnebnet.org) and any

deviation or non-compliance/lack of records with the instructions will be viewed seriously and dealt with strictly in accordance with the rules in force.

7) This memo shall be complied scrupulously without any deviation.

(BY ORDER OF THE CHAIRMAN CUM MANAGING DIRECTOR)

Encl: Annexure.


2/9/26
L.LEENA

DIRECTOR DISTRIBUTION/TNPDCL (FAC)

To

- 1) All The Regional Chief Engineers / Superintending Engineers/EDC's.
- 2) Copy to the PS to CMD/ TNPDCL/Chennai-02.
- 3) Copy to the PS to JMD/TNPDCL/Chennai-02.
- 4) Copy Submitted to to the Director (Distribution)/TNPDCL/Chennai-02.
- 5) Copy Submitted to to the Director (Finance)/TNPDCL/Chennai-02.
- 6) Copy to the Chief Financial Controller/General/TNPDCL/Chennai-02.

Annexure

Statement Showing the details of Utilized Manpower through outsourcing by the Distribution Circle for the period from 16.07.2026 to 31.08.2026.

Name of the Region:

Name of the Circle:

[illegible]

Certified that all instructions given to outsource manpower has been complied and the above data are verified and found correct.

Superintending Engineer / EDC