

**INTERNAL SELECTION
(TECHNICAL ASSISTANT/ELECTRICAL)**

USER MANUAL

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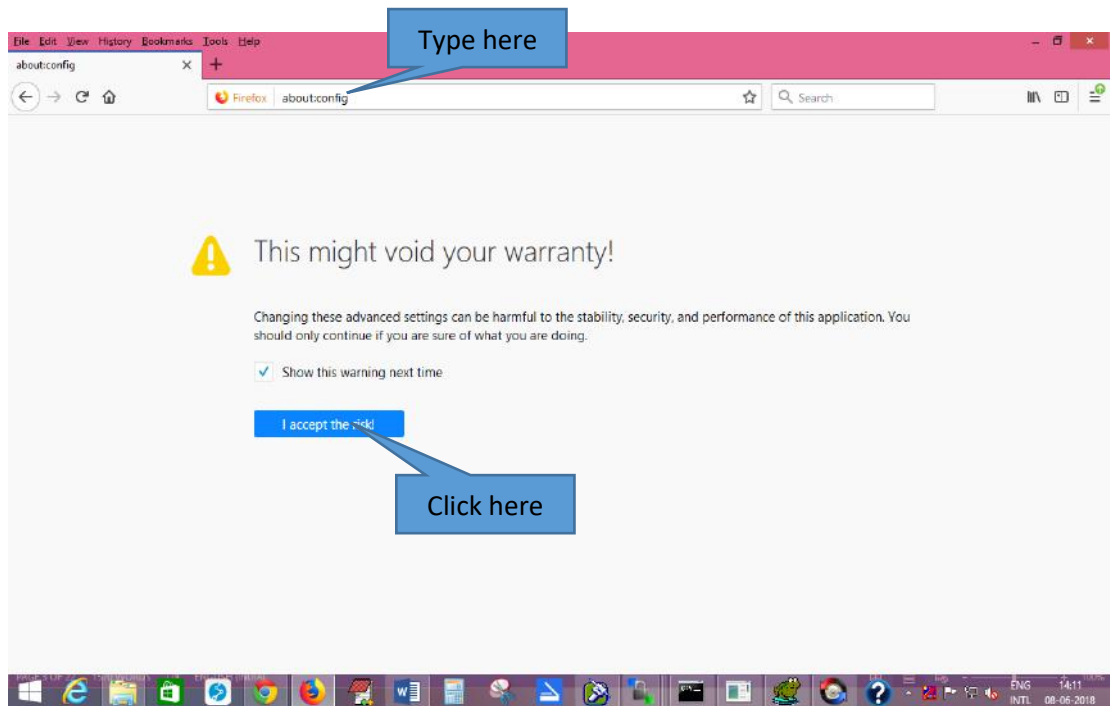
1. Enable Javascript:

On the desktop, double click on the 'Google Chrome' or 'Mozilla Firefox' icon to display the web page.

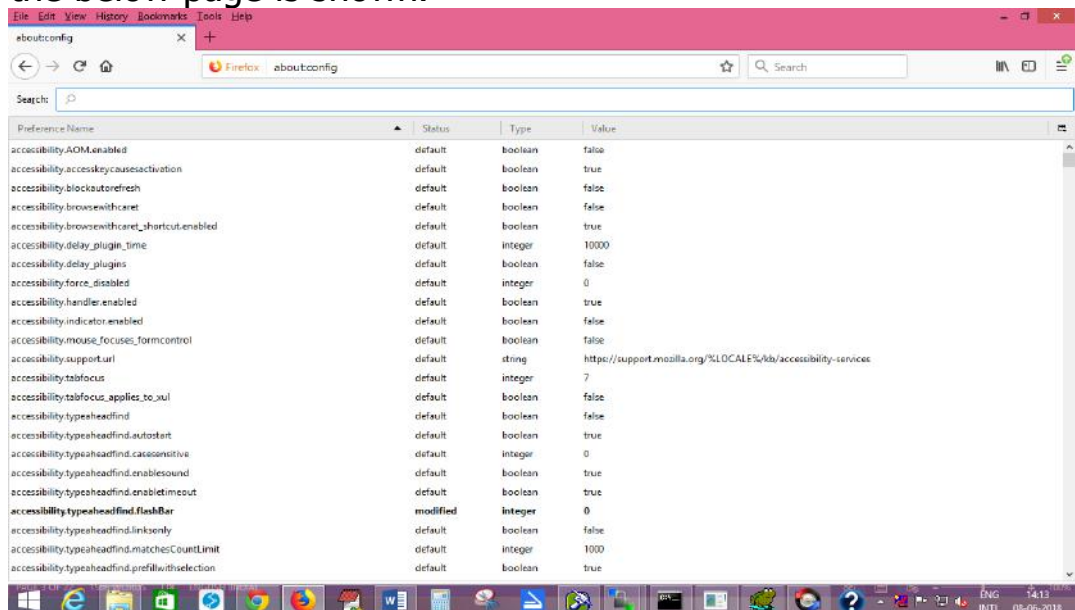
Kindly enable javascript on the browser. To enable javascript

In Mozilla Firefox:

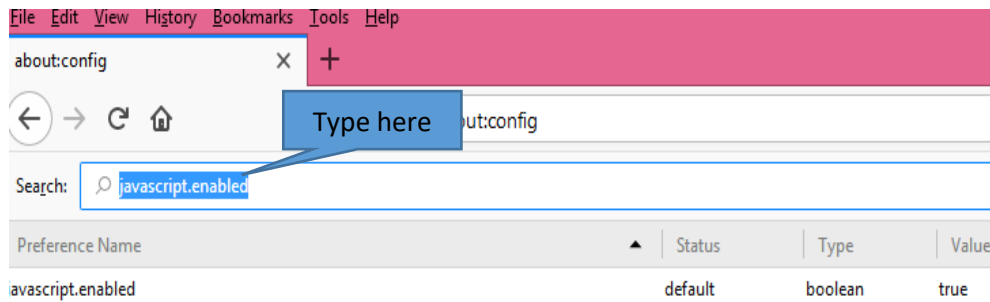
Type "about:config" on the address bar of the browser as shown below.



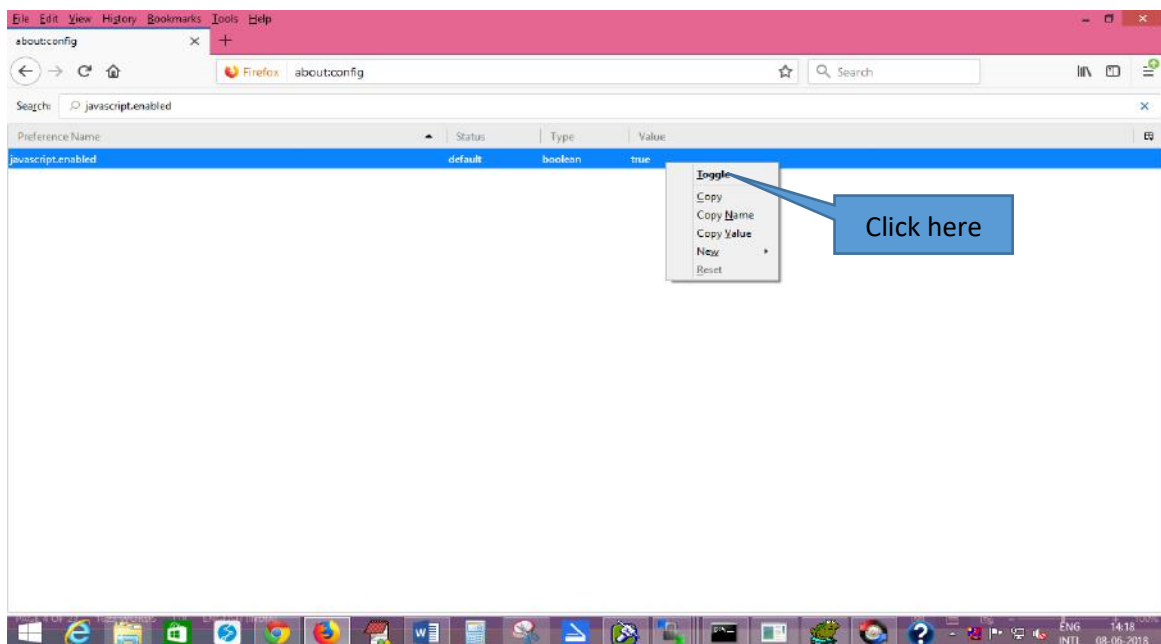
Click "I accept the risk!" button to proceed. After clicking the button, the below page is shown.



In the search bar, type "javascript.enabled" as shown below.



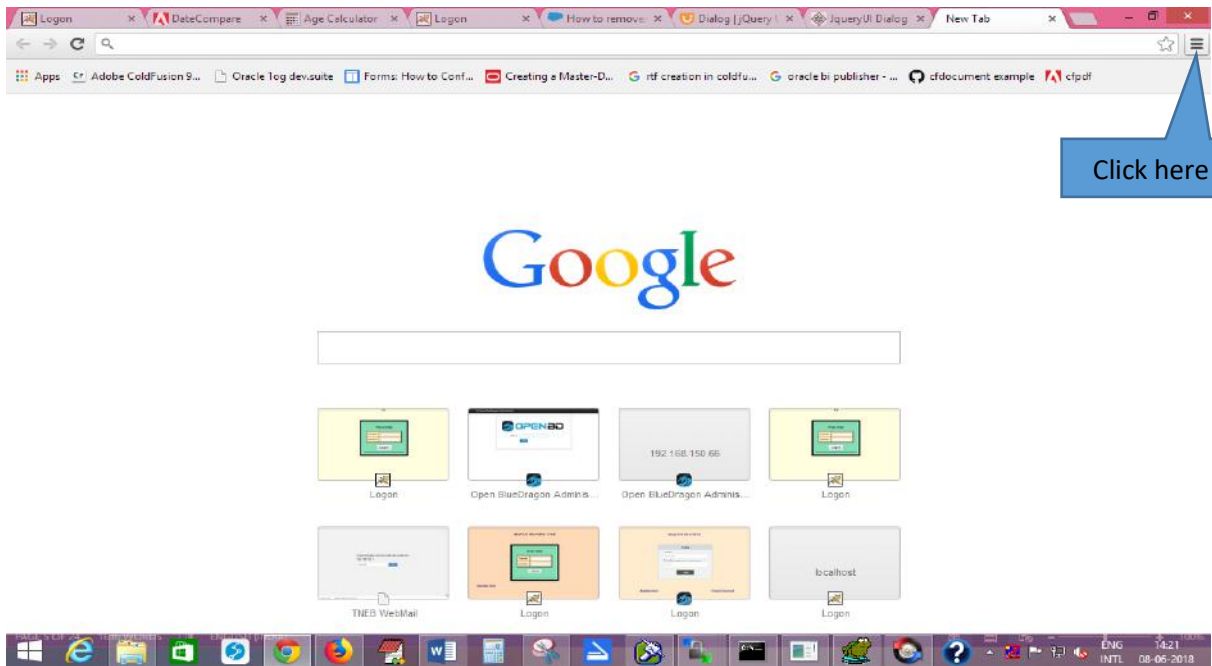
If the value of the javascript.enabled is found to be false, right click on the Value as shown below and select toggle to change it as true.



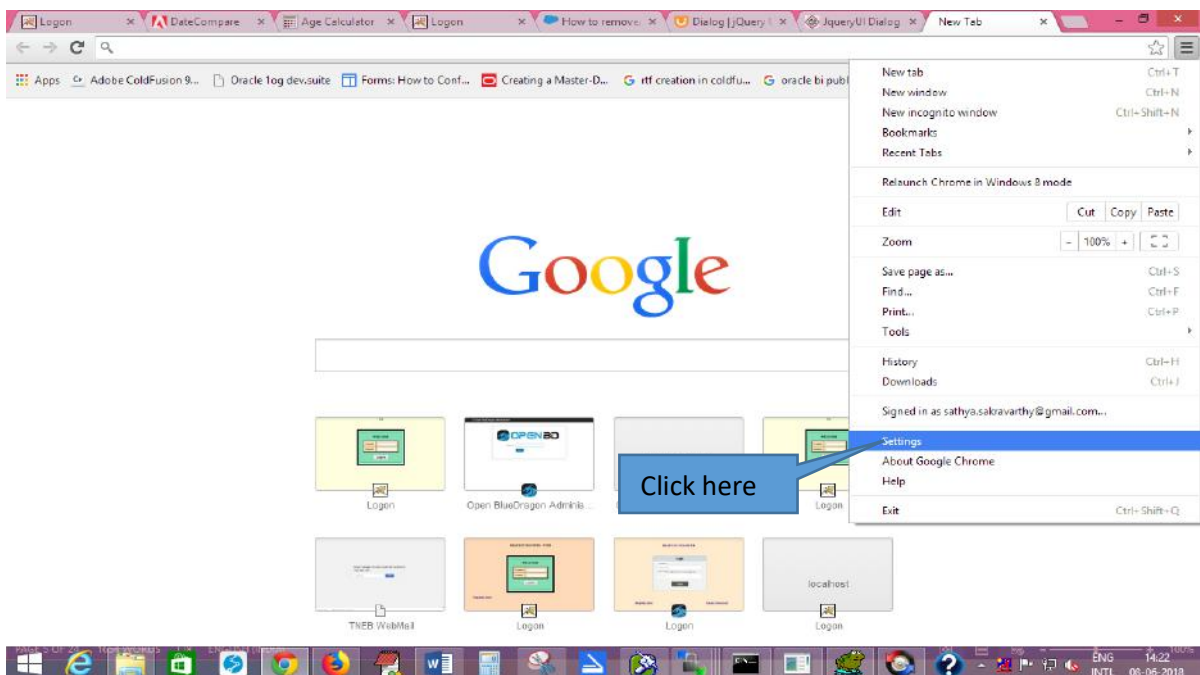
Now the javascript is enabled in the your Mozilla browser.

In Google Chrome: [Click here](#)

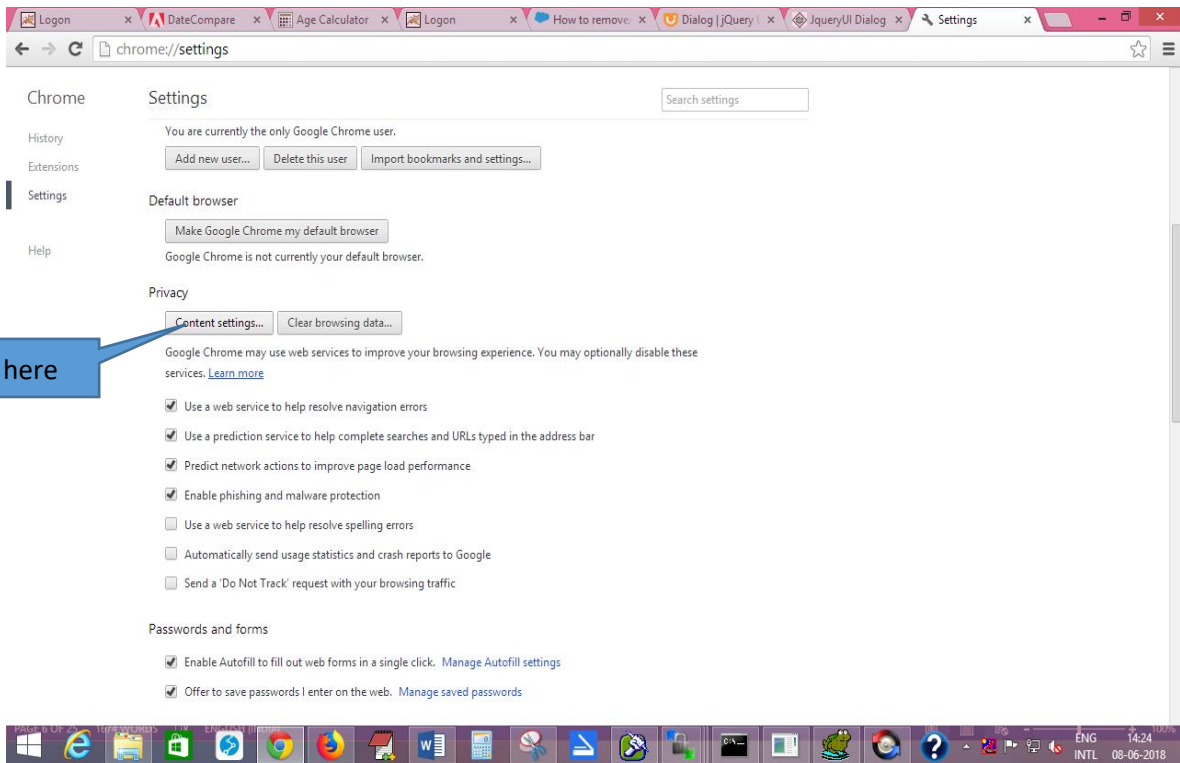
To enable javascript on google chrome, click on the menu bar at right hand side as shown below.



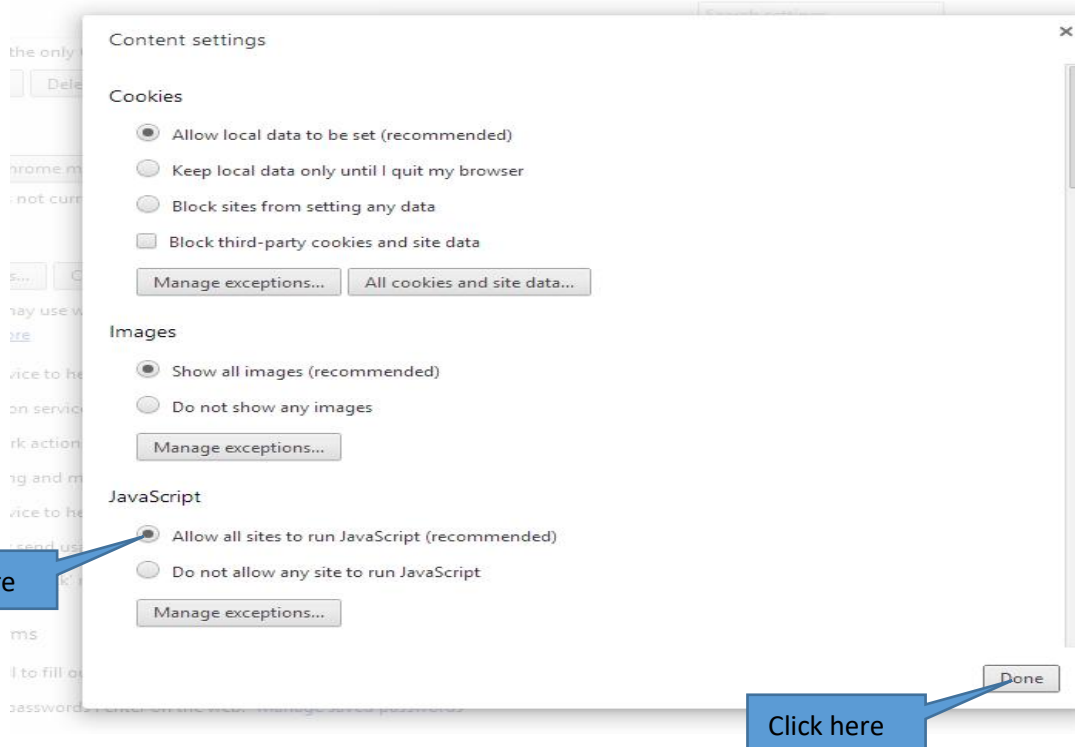
Click "Settings " on the dropdown box as shown below.



Go to "Privacy" and then "Content settings" as shown below.



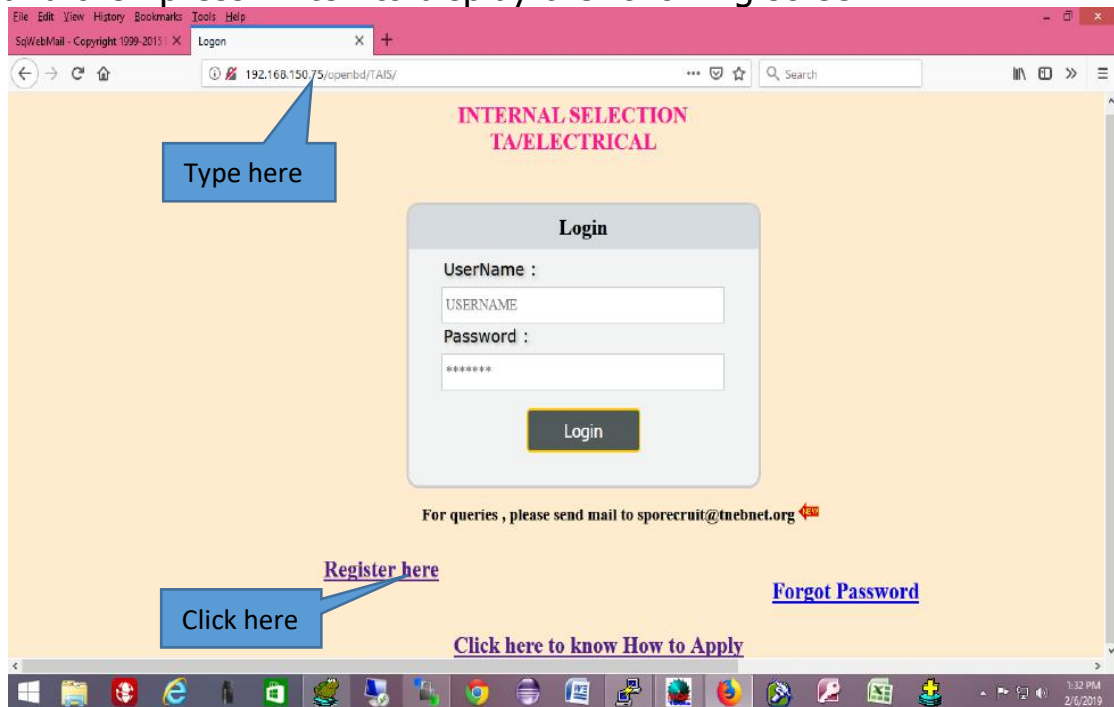
After clicking Content settings , a screen appears as shown below.



In the above screen, just ensure there is a tick mark in the "Allow all sites to run Javascript(recommended)" and click "Done". If not, just click on that to enable javascript on your google chrome.

2. Registration

On the address bar of the web page, type the URL of the application **http://192.168.150.75/openbd/TAIS/** and then press 'Enter' to display the following screen.



Click on the "Register here" link as shown above. After clicking the above link, the following page is displayed.

The screenshot shows the registration page for the Internal Selection TA/Electrical application. The page title is "Registration". Below the title, there is a heading "For Applying for the Post of Technical Assistant/Electrical via Internal Selection". The page displays the following information:

- Date of Commencement :** 7-2-2019 (10.30 A.M)
- Date of Closure :** 8-3-2019 (5.00 P.M)

Fields marked (*) are mandatory
All details to be filled in English

Name: *	<input type="text"/>
GPF/CPS No: * (Eg: 101AB)	<input type="text"/>
PAN Number: (maximum 10 characters only)	<input type="text"/>
E-mail id:* (Eg:abc@gmail.com) (maximum 50 characters only)	<input type="text"/>

Register

In the above registration page, Fields marked(*) are mandatory fields and should be filled before clicking the register button.

Kindly fill the below details in the registration form.

1. **Name** : Name of the employee in capital letters. It can contain only alphabets and spaces and dots. No other special characters like \$,/ etc., are allowed.
2. **GPF/CPS no.** : Enter the GPF/CPS no. of the employee whichever is applicable It should be alphanumeric characters (both number and alphabets).
3. **PAN Number**: Enter the PAN number of the applicant. It is not mandatory.
4. **Email id**: Enter the email id of the applicant. It is mandatory as the userid and password will be sent to this email id only.

After successfully filling the registration form above , click the register button shown below.

Registration

For Applying for the Post of Technical Assistant/Electrical via Internal Selection

Date of Commencement : 7-2-2019 (10.30 A.M)
Date of Closure : 8-3-2019 (5.00 P.M)

Fields marked (*) are mandatory
All details to be filled in English

Name: *	<input type="text" value="TEST"/>
GPF/CPS No: * (Eg: 101AB)	<input type="text" value="00123BH"/>
PAN Number: (maximum 10 characters only)	<input type="text" value="SDFDG3656J"/>
E-mail id:* (Eg:abc@gmail.com) (maximum 50 characters only)	<input type="text" value="sakravarthy@gmail.com"/>

Click here

After clicking the register button, the following message is displayed.

Registration Successfully made.
Username, password and activation link is sent to your registered mail id
[To go to home page click here](#)

3. Registration Activation:

After successful registration, userid ,password and the activation link is sent to the registered email id.

Click on the activation link which is sent to the registered email id as shown below.

Without activating this link, the applicant cannot login with the userid and password.

To: sathya.sakravarthy@gmail.com"
Date: 06 Feb 2019, 12:35:05 PM
Subject: Technical Assistant (Electrical)-Internal Selection - Login Credentials - Reg

HTML content follows

TAMILNADU GENERATION AND DISTRIBUTION CORPORATION LTD

REGISTRATION CONFIRMATION

Dear Applicant,

To activate your account, please click on this link

[192.168.150.75] <http://192.168.150.75/openbd/TAIS/activate.cfm?email=sathya%2Esakravarthy%40gmail%2Ecom=1C6DE2BB256646DBAC8D41D862E80550>

Registration Number: 21

Initial Password: 0hAhgiRL

Password can be changed on logging into the System

This is an automatically generated email. Kindly do not reply to this mail.

Prev Next Delete Folder Reply Reply To All Reply To List Message 1 of 383 (New)

Fwd Fwd As Attachment Full Headers Show For Printing Download Message

Click here

After clicking the activation link, the following page is displayed as shown.

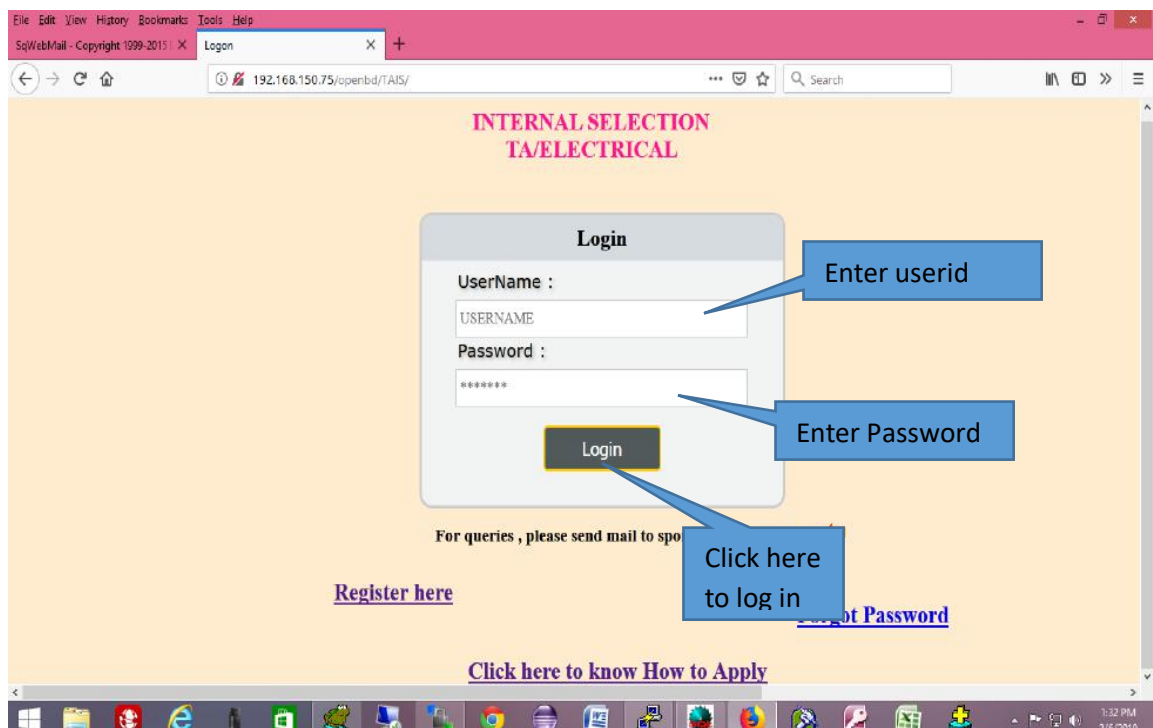
Registration link already activated



4. User Log on

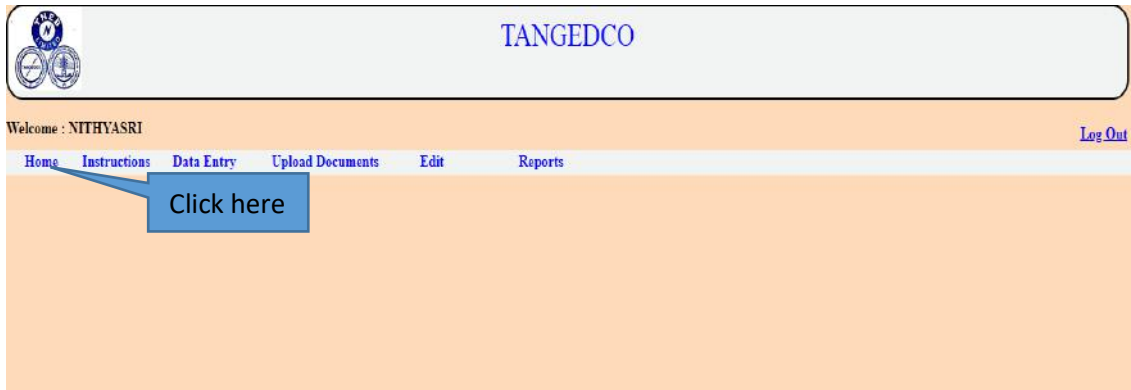
After registration, click "click here to login" or type <http://192.168.150.75/openbd/TAIS/> on the address bar of the web page to log on.

Log in with the userid and password sent to the registered email id. After logging the applicant can change the password using the "Change Password" link available in the user login.



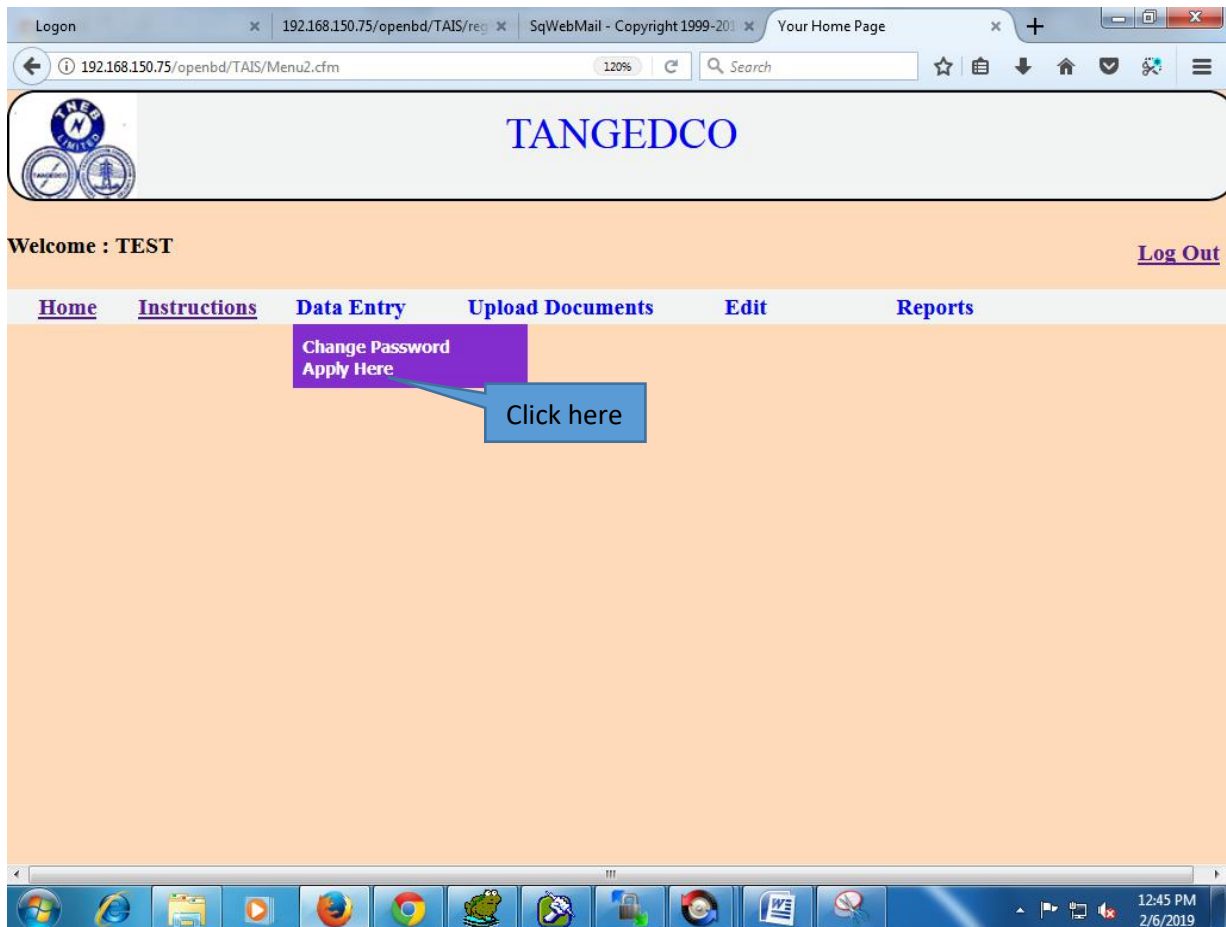
Click the "Log on" button after entering the username and password. Ensure you are entering the correct username and password before log on.

The following page will be displayed after successful login.



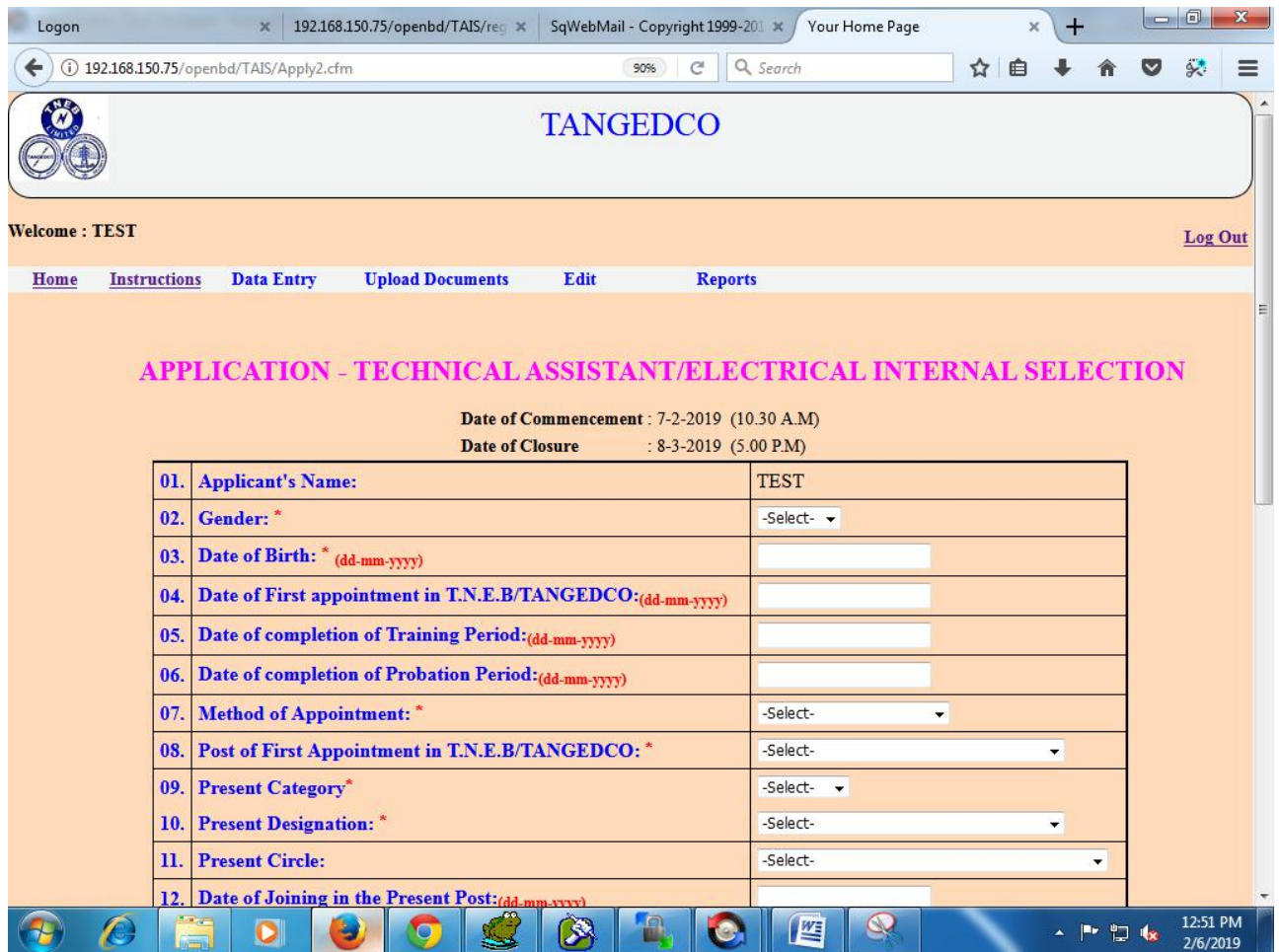
4. How to apply

After logging in, click on the "Apply Here" link under "Data Entry" menu as shown below.




To apply for Technical Assistant/Electrical, click the "Apply Here" link as shown above.

After clicking the "Apply Here" button, the following page is displayed.



Logon 192.168.150.75/openbd/TAIS/reg SqWebMail - Copyright 1999-201 Your Home Page

192.168.150.75/openbd/TAIS/Apply2.cfm 90% Search

 **TANGEDCO**

Welcome : TEST [Log Out](#)

[Home](#) [Instructions](#) [Data Entry](#) [Upload Documents](#) [Edit](#) [Reports](#)

APPLICATION - TECHNICAL ASSISTANT/ELECTRICAL INTERNAL SELECTION

Date of Commencement : 7-2-2019 (10.30 A.M)
Date of Closure : 8-3-2019 (5.00 P.M)

01. Applicant's Name:	TEST
02. Gender: *	-Select- ▼
03. Date of Birth: * (dd-mm-yyyy)	<input type="text"/>
04. Date of First appointment in T.N.E.B/TANGEDCO:(dd-mm-yyyy)	<input type="text"/>
05. Date of completion of Training Period:(dd-mm-yyyy)	<input type="text"/>
06. Date of completion of Probation Period:(dd-mm-yyyy)	<input type="text"/>
07. Method of Appointment: *	-Select- ▼
08. Post of First Appointment in T.N.E.B/TANGEDCO: *	-Select- ▼
09. Present Category*	-Select- ▼
10. Present Designation: *	-Select- ▼
11. Present Circle:	-Select- ▼
12. Date of Joining in the Present Post:(dd-mm-yyyy)	<input type="text"/>

12:51 PM 2/6/2019

In the above application form fill all the details,

The S.No. 1 need not be filled as it is already been filled during registration form.

2. **Gender:** Enter Male/Female whichever is applicable.

3.**Date of birth :** Enter the Date of birth of the applicant. Date format: dd-mm-yyyy. Do not use slash(/).

4. **Date of first Appointment in TNEB/TANGEDCO :** Enter the Date of first appointment in TNEB/TANGEDCO of the applicant. Date format: dd-mm-yyyy. Do not use slash(/).

5. Date of completion of Training Period: Enter the Date of completion of training period of the applicant. Date format: dd-mm-yyyy. Do not use slash(/).

6. Date of completion of Probation Period: Enter the Date of completion of probation period of the applicant. Date format: dd-mm-yyyy. Do not use slash(/).

7. Method of Appointment: Select the method of appointment from the following options.

- a).Compassionate Grounds
- b).Land Acquisition
- c).Absorption of C.L.s
- d).Direct Recruitment

8. Post of first Appointment in TNEB/TANGEDCO:

Select the post of first appointment in TNEB/TANGEDCO from the drop down list.

9. Present Category: Select the present category from the drop down list.

10. Present Designation: Select the present designation from the drop down list.

11. Present Circle: Select the present circle from the drop down list.

11(a). Concerned Establishment Office: This option is shown only when the present circle is selected as operation circle. If the applicant selects present circle as operation, the concerned establishment office(EDC) should be selected from the drop down list. For others, this option is hidden.

12.Date of Joining of Present Post: Enter the Date of joining of present post of the applicant. Date format: dd-mm-yyyy. Do not use slash(/).

13. Select Level of Pay(as on notification): Select the level of pay from the drop down list.

14. Community: Select the Community from the options given below.

- a) OC
- b) MBC/DC
- c) BCO
- d) BCM
- e) SC
- f) ST
- g) SCA

15. Differently Abled Person: Click "Yes" or "No" whichever is applicable.

16. Educational Qualification:

Enter the educational qualification such as SSLC, HSC, Diploma degree month and year of passing in the respective columns.

17. Knowledge in Tamil: Select the tamil medium studied from the options given whichever is applicable.

- a) SSLC
- b) HSC
- c) Bachelor Degree
- d) Master Degree

After filling all the details, kindly click the check box "**I declare, all the above mentioned declaration statements are true to the best of my knowledge**".



APPLICATION - TECHNICAL ASSISTANT/ELECTRICAL INTERNAL SELECTION

Date of Commencement : 7-2-2019 (10.30 A.M)

Date of Closure : 8-3-2019 (5.00 P.M)

01.	Applicant's Name:	TEST
02.	Gender: *	Female
03.	Date of Birth: * (dd-mm-yyyy)	25-06-1985
04.	Date of First appointment in T.N.E.B/TANGEDCO:(dd-mm-yyyy)	16-01-2008
05.	Date of completion of Training Period:(dd-mm-yyyy)	16-03-2008
06.	Date of completion of Probation Period:(dd-mm-yyyy)	16-03-2009
07.	Method of Appointment: *	Direct Recruitment
08.	Post of First Appointment in T.N.E.B/TANGEDCO: *	ASST-CUM-STENO
09.	Present Category*	Provincial
10.	Present Designation: *	OFFICE HELPER
11.	Present Circle:	SE/O/KORATTUR(NORTH)
11(a).	Select Concerned Establishment Office:	CHENNAI (CENTRAL) EDC

12.	Date of Joining in the Present Post:(dd-mm-yyyy)	12-10-2014			
13.	Select Level of Pay(as on notification):*	16200-51500			
14.	Community: *	MBC/DC			
15.	Differently Abled Person: *	<input checked="" type="radio"/> Yes <input type="radio"/> No			
16.	Educational Qualification (Copy of all Certificates, Diploma mark list and T.C. should be enclosed).				
	Sl.No	Name of the Quaification:	Month of Passing	Year of Passing	Branch
	1.	SSLC(10th Standard):	1	1972	
	2.	HSC(12th Standard):	1	1975	
	3.	Diploma:	1	1978	Diploma in Electrical Engineering
17.	Knowledge in Tamil: *	SSLC			

DECLARATION

- I declare that the particulars mentioned above are true to the best of my knowledge and I shall not ask for any alteration or change thereof at a later date.
- I agree to relinquish my services in the present post held in Regular Work Establishment/Non-Regular Work Establishment in the event of my appointment as Technical Assistant/Electrical.
- If selected and given appointment as Technical Assistant/Electrical, I agree for protection in pay by grant of Personal Pay to the extent of the difference in the basic pay permissible to me from time to time in the post of Technical Assistant/Electrical and the basic pay that would have been drawn by me in the previous post.I continued in the previous post till the basic pay in the post of Technical Assistant/Electrical becomes equal to or more than basic pay in the previous post or my promotion to higher post whichever is earlier as per order in (Per.)B.P.Ms.(FB) No.95,(Secretariat Branch) dated 20.11.1985.

I declare,all the above mentioned declaration statements are true to the best of my knowledge

Click here

Click here

Apply

Cancel

After clicking the check box, click "Apply" button , the following page is displayed.

The applicant can see the details filled in the application form as shown below, if you have any changes, click the back button of the browser and make changes and click again "Apply" to see the changes.

APPLICATION - TECHNICAL ASSISTANT/ELECTRICAL

Please ensure all the details provided by you are correct. Click "Confirm" button below to submit the application.

01.	Applicant's Name:	TEST		
02.	Gender: *	Female		
03.	Date of Birth: * (dd-mm-yyyy)	25-06-1985		
04.	Date of First appointment in T.N.E.B/TANGEDCO: (dd-mm-yyyy)	14-01-2008		
05.	Date of completion of Training Period: (dd-mm-yyyy)	14-03-2008		
06.	Date of completion of Probation Period: (dd-mm-yyyy)	14-03-2009		
07.	Method of Appointment: *	Direct Recruitment		
08.	Post of First Appointment in T.N.E.B/TANGEDCO: *	ASST-CUM-STENO		
09.	Present Category*	Provincial		
10.	Present Designation: *	OFFICE HELPER		
11.	Present Circle:	SE O KORATTUR(NORTH)		
11(a).	Concerned Establishment Office:	CHENNAI (CENTRAL) EDC		
12.	Date of Joining in the Present Post: (dd-mm-yyyy)	12-10-2014		
13.	Level of Pay(as on notification):*	14200-51500		
14.	Community: *	MBC/DC		
15.	Differently Abled Person: *	Yes		
16.	Educational Qualification (Copy of all Certificates, Diploma mark list and T.C. should be enclosed).			
	Sl.No	Name of the Qualification:	Month/Year of Passing	Branch
	1.	SSLC(10th Standard):	01/1972	
	2.	HSC(12th Standard):	01/1975	
	3.	Diploma:	01/1978	Diploma in Electrical Engineering
17.	Knowledge in Tamil: *	SSLC		

DECLARATION

1. I declare that the particulars furnished above are true to the best of my knowledge and I shall not ask for any alteration or change thereof at a later date.
 2. I agree to relinquish my right for promotion in the present post held in Regular Work Establishment/Non-Regular Work Establishment in the event of my appointment as Technical Assistant Electrical.
 3. I have not and give up my right for promotion in pay by grant of Special Pay to the extent of the difference in the basic pay substantially exceeding the basic pay to time in the post of Technical Assistant Electrical and the basic pay that would have been drawn by me in the previous post. I continued in the previous post all the basic pay in the post of Technical Assistant Electrical business equal to or more than basic pay in the previous post or my promotion to higher post whichever is earlier as per order in (Pw) B.P.No (PB) No.65, (Secretariat Branch) dated 20.11.1985.

Confirm Cancel

Click here

After ensuring the details provided above are correct the applicant should click "Confirm" button to submit the application.

If the applicant want to submit the application click "Confirm" else click "Cancel" .

After Clicking the "Confirm" button the following message is displayed.

TANGEDCO

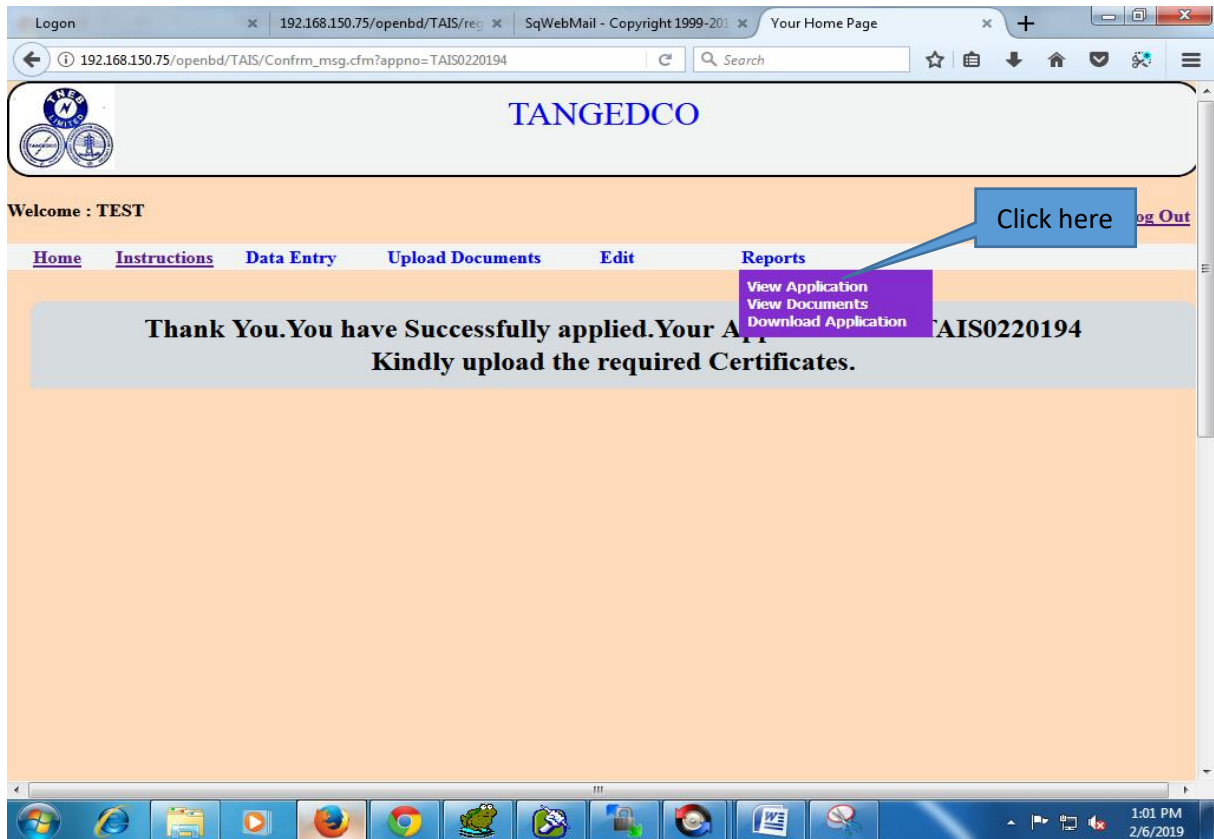
Welcome : TEST [Log Out](#)

[Home](#) [Instructions](#) [Data Entry](#) [Upload Documents](#) [Edit](#) [Reports](#)

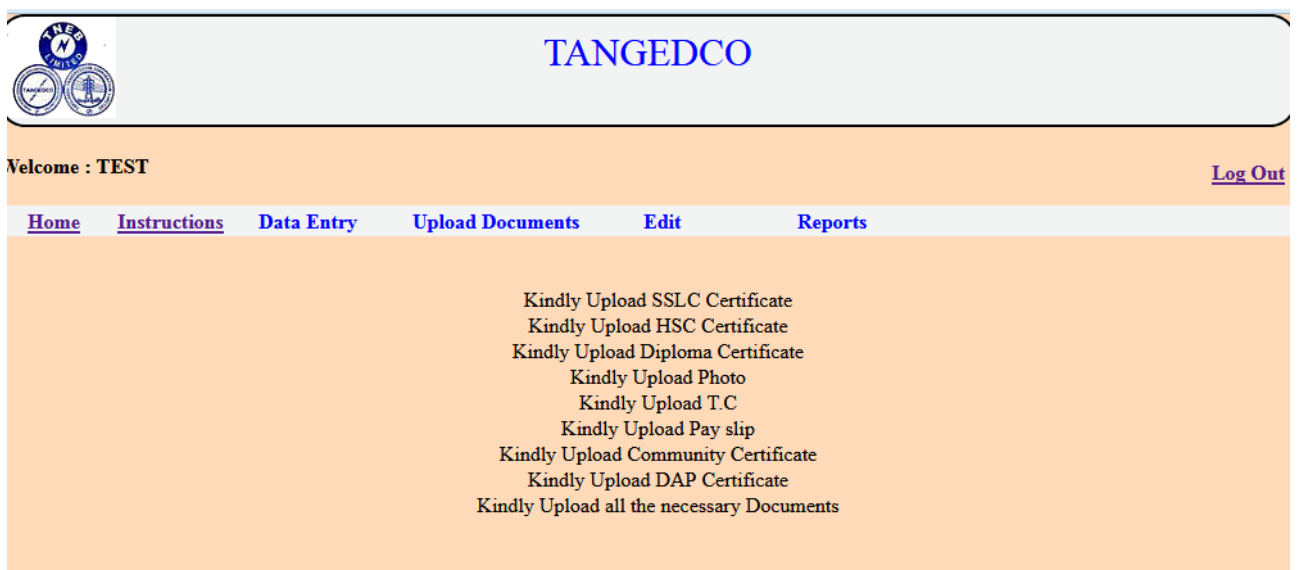
Thank You. You have Successfully applied. Your Application No. TAIS0220194
Kindly upload the required Certificates.

6. View Application:

To view the application, click the "View Application" under "Reports" menu as shown below.

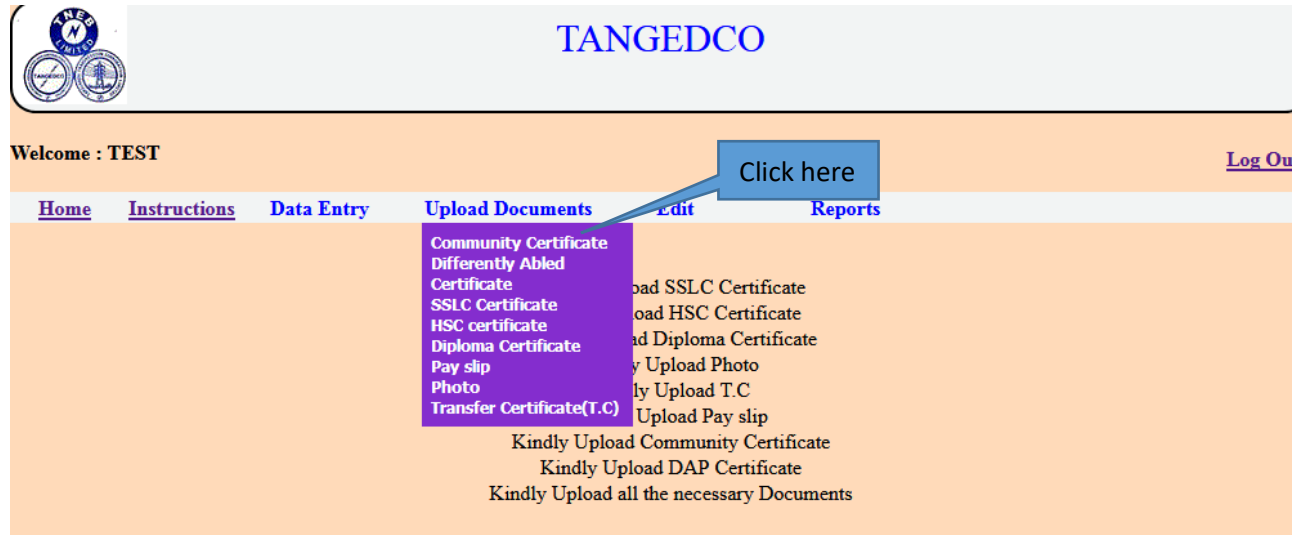


Before Viewing the Application the applicant has to upload all the required documents along with photo and self signed latest pay slip or else the following message is displayed.

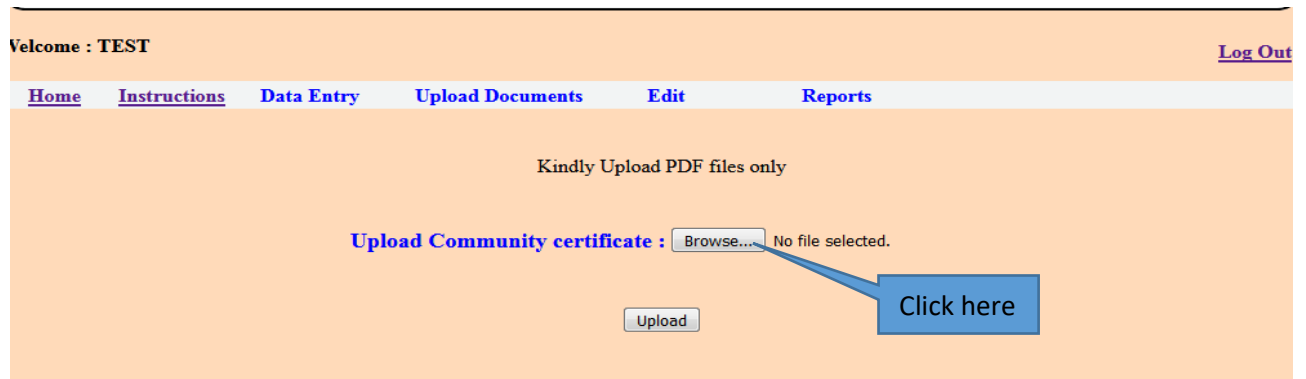


7. Upload Community certificate(If applicable):

Click the "Upload Community certificate" link under "Upload Documents" menu to upload the community certificate as shown below. (kindly upload Pdf files only). "OC" Category need not to upload the certificate.

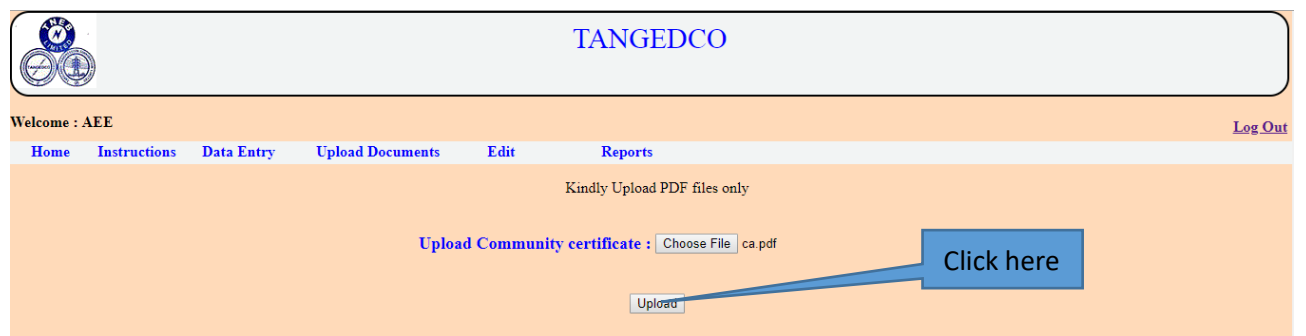


The screenshot shows the TANGEDCO portal header with the logo on the left and the text "TANGEDCO" in the center. Below the header, a navigation bar contains links for Home, Instructions, Data Entry, Upload Documents, Edit, and Reports. A blue callout box labeled "Click here" points to the "Upload Documents" link. A dropdown menu is open under "Upload Documents", listing various document types: Community Certificate, Differently Abled Certificate, SSLC Certificate, HSC certificate, Diploma Certificate, Pay slip, Photo, and Transfer Certificate(T.C). The "Community Certificate" option is highlighted in purple. Below the dropdown, there are instructions: "Kindly Upload Community Certificate", "Kindly Upload DAP Certificate", and "Kindly Upload all the necessary Documents". A "Log Out" link is visible in the top right corner.



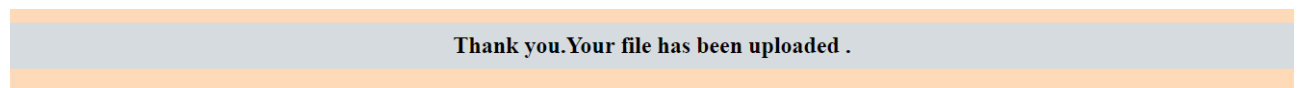
The screenshot shows the TANGEDCO portal header and navigation bar. The main content area displays the text "Kindly Upload PDF files only". Below this, there is a form titled "Upload Community certificate :". The form includes a "Browse..." button, followed by the text "No file selected.". Below the form, there is an "Upload" button. A blue callout box labeled "Click here" points to the "Upload" button. A "Log Out" link is visible in the top right corner.

After choosing file, click submit to upload the certificate.



The screenshot shows the TANGEDCO portal header and navigation bar. The main content area displays the text "Kindly Upload PDF files only". Below this, there is a form titled "Upload Community certificate :". The form includes a "Choose File" button, followed by the text "ca.pdf". Below the form, there is an "Upload" button. A blue callout box labeled "Click here" points to the "Upload" button. A "Log Out" link is visible in the top right corner.

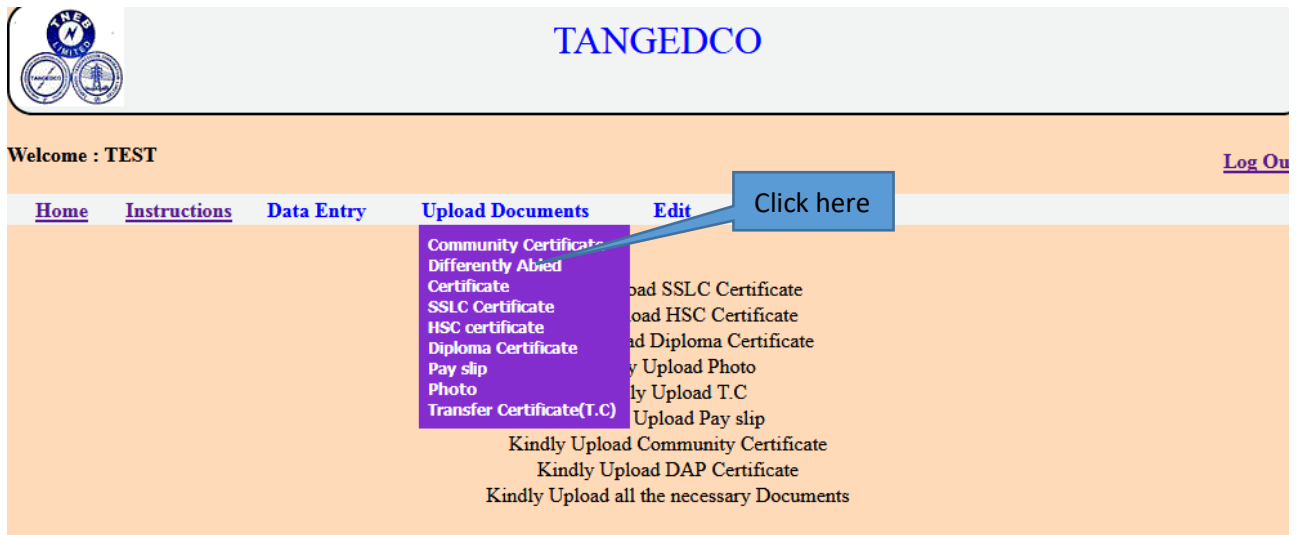
After clicking the "submit" button , the following page is displayed.



The screenshot shows a confirmation message displayed on the TANGEDCO portal. The message reads: "Thank you.Your file has been uploaded .".

8. Upload Physically challenged certificate(If applicable):

To upload physically challenged certificate, click "Differently Abled certificate" under "Upload Documents" as shown below.

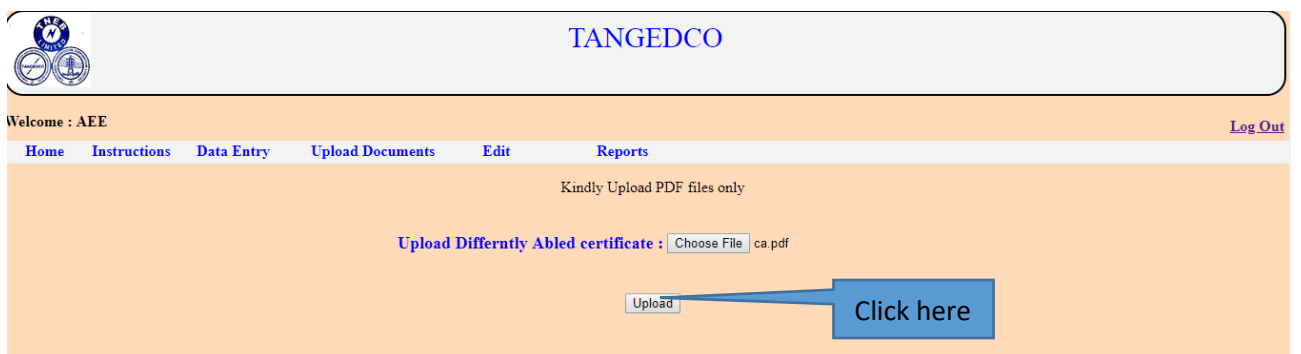


The screenshot shows the TANGEDCO portal interface. At the top left is the logo with 'TANGEDCO' text. Below it, a navigation bar contains 'Home', 'Instructions', 'Data Entry', 'Upload Documents', and 'Edit'. A blue callout box labeled 'Click here' points to the 'Upload Documents' menu. The dropdown menu is open, listing various document types: 'Community Certificate', 'Differently Abled Certificate', 'SSLC Certificate', 'HSC certificate', 'Diploma Certificate', 'Pay slip', 'Photo', and 'Transfer Certificate(T.C)'. Below the menu, there are instructions: 'Kindly Upload Community Certificate', 'Kindly Upload DAP Certificate', and 'Kindly Upload all the necessary Documents'. A 'Log Out' link is visible in the top right corner.

If the applicant, has chosen the "Yes" in "Differently Abled Person" during applying then the option for "Choose file" to upload will be provided. If not, "No forms to upload" message is displayed as shown below.



The screenshot shows the TANGEDCO portal interface for user AEE. The navigation bar includes 'Home', 'Instructions', 'Data Entry', 'Upload Documents', 'Edit', and 'Reports'. Below the navigation bar, there is a message: 'Kindly Upload PDF files only'. The main form area contains the text 'Upload Differently Abled certificate : Choose File | No file chosen' and an 'Upload' button.



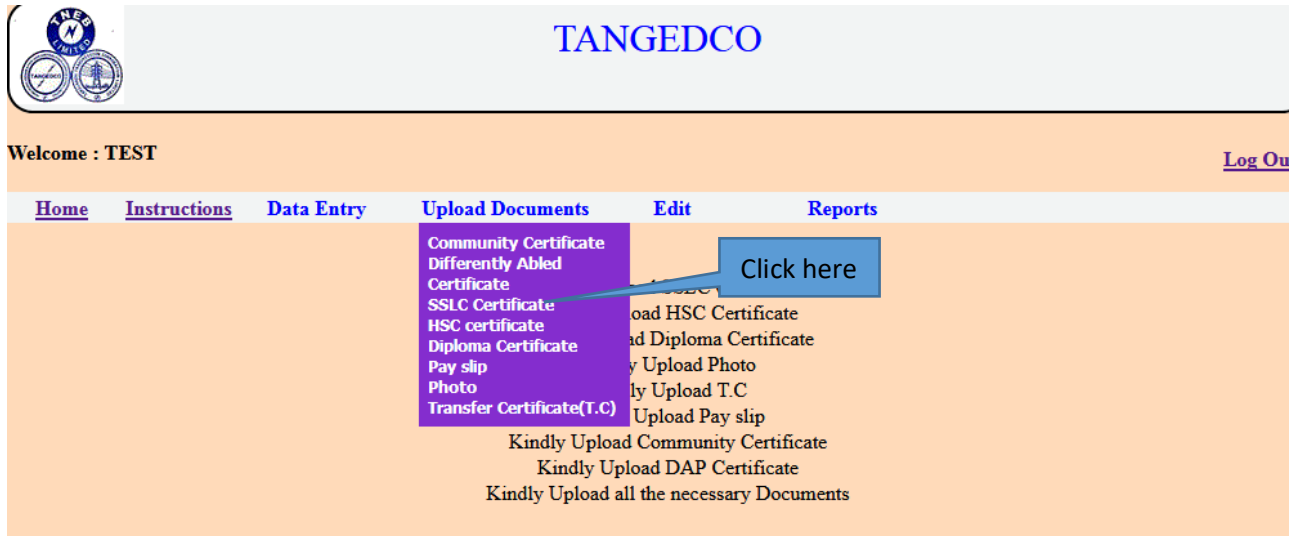
The screenshot shows the TANGEDCO portal interface for user AEE. The navigation bar includes 'Home', 'Instructions', 'Data Entry', 'Upload Documents', 'Edit', and 'Reports'. Below the navigation bar, there is a message: 'Kindly Upload PDF files only'. The main form area contains the text 'Upload Differently Abled certificate : Choose File | ca.pdf' and an 'Upload' button. A blue callout box labeled 'Click here' points to the 'Upload' button.

After clicking the "submit" button, the following page is displayed.

Thank you.Your file has been uploaded .

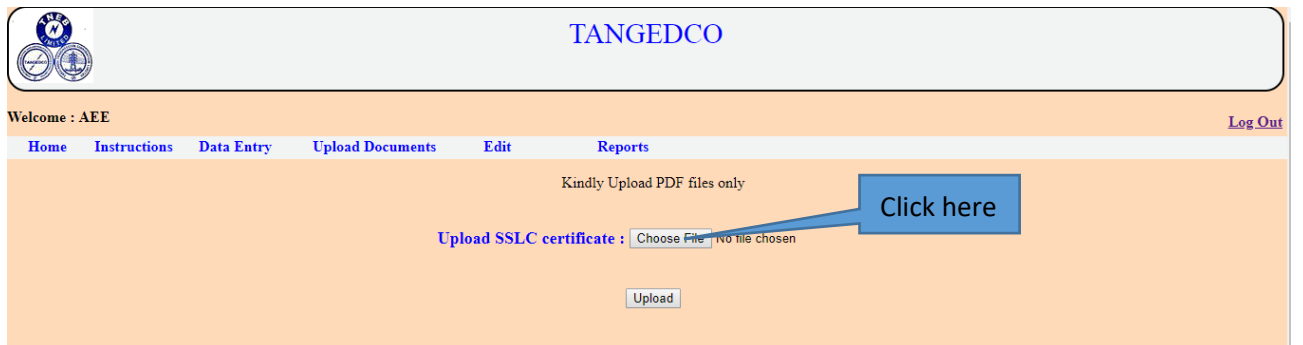
9. Upload SSLC certificate:

To upload SSLC certificate, click "SSLC certificate" under "Upload Documents" as shown below.



The screenshot shows the TANGEDCO portal interface. At the top left is the logo with the text 'TANGEDCO'. Below it, the user is logged in as 'TEST'. A navigation menu includes 'Home', 'Instructions', 'Data Entry', 'Upload Documents', 'Edit', and 'Reports'. The 'Upload Documents' menu is open, showing a list of options: 'Community Certificate', 'Differently Abled Certificate', 'SSLC Certificate', 'HSC certificate', 'Diploma Certificate', 'Pay slip', 'Photo', and 'Transfer Certificate(T.C)'. The 'SSLC Certificate' option is highlighted in purple. A blue callout box with the text 'Click here' points to this option. Below the menu, there are instructions: 'Kindly Upload Community Certificate', 'Kindly Upload DAP Certificate', and 'Kindly Upload all the necessary Documents'. A 'Log Out' link is visible in the top right corner.

Click "Choose File" option to upload as shown below. Kindly upload PDF files only.



The screenshot shows the TANGEDCO portal interface for user 'AEE'. The navigation menu is the same as in the previous screenshot. Below the menu, there is a heading 'Kindly Upload PDF files only'. The main content area is titled 'Upload SSLC certificate :'. It features a file selection field with a 'Choose File' button and the text 'No file chosen'. A blue callout box with the text 'Click here' points to the 'Choose File' button. Below the file selection field is an 'Upload' button. A 'Log Out' link is visible in the top right corner.

Click here

The screenshot shows the TANGEDCO portal header with the logo on the left and the text 'TANGEDCO' in the center. Below the header, it says 'Welcome : AEE' and 'Log Out' on the right. A navigation menu includes 'Home', 'Instructions', 'Data Entry', 'Upload Documents', 'Edit', and 'Reports'. The main content area has the text 'Kindly Upload PDF files only' and 'Upload SSLC certificate : Choose File | sslc.pdf'. An 'Upload' button is visible at the bottom of the form, with a blue callout box pointing to it that says 'Click here'.

After clicking the "submit" button , the following page is displayed.

The screenshot shows a confirmation message in a grey box: 'Thank you. Your file has been uploaded .'.

10. Upload HSC certificate:

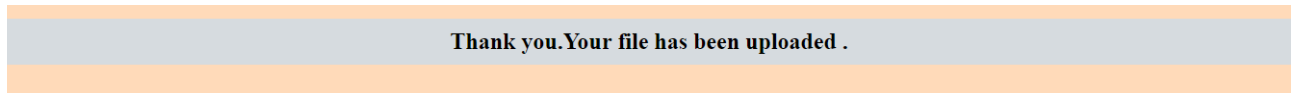
To upload HSC certificate, click "HSC certificate" under "Upload Documents" as shown below.

The screenshot shows the TANGEDCO portal header with the logo on the left and the text 'TANGEDCO' in the center. Below the header, it says 'Welcome : TEST' and 'Log Out' on the right. A navigation menu includes 'Home', 'Instructions', 'Data Entry', 'Upload Documents', 'Edit', and 'Reports'. The 'Upload Documents' menu is open, showing a list of options: 'Community Certificate', 'Differently Abled Certificate', 'SSLC Certificate', 'HSC certificate', 'Diploma Certificate', 'Pay slip', 'Photo', and 'Transfer Certificate(T.C)'. A blue callout box points to the 'HSC certificate' option with the text 'Click here'. Below the menu, there are instructions: 'Kindly Upload Community Certificate', 'Kindly Upload DAP Certificate', and 'Kindly Upload all the necessary Documents'.

Click "Choose File" option to upload as shown below. Kindly upload PDF files only.

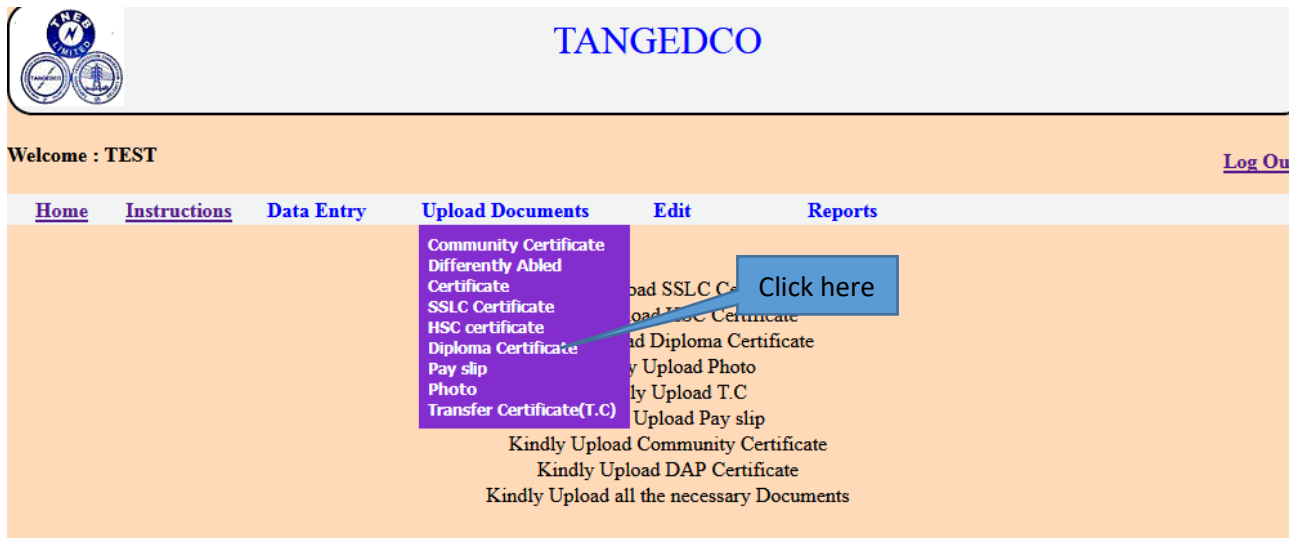
The screenshot shows the TANGEDCO portal header with the logo on the left and the text 'TANGEDCO' in the center. Below the header, it says 'Welcome : AEE' and 'Log Out' on the right. A navigation menu includes 'Home', 'Instructions', 'Data Entry', 'Upload Documents', 'Edit', and 'Reports'. The main content area has the text 'Kindly Upload PDF files only' and 'Upload HSC certificate : Choose File | Cons marksheet.pdf'. An 'Upload' button is visible at the bottom of the form, with a blue callout box pointing to it that says 'Click here'. Another blue callout box points to the 'Choose File' button with the text 'Click here'.

After clicking the "submit" button , the following page is displayed.

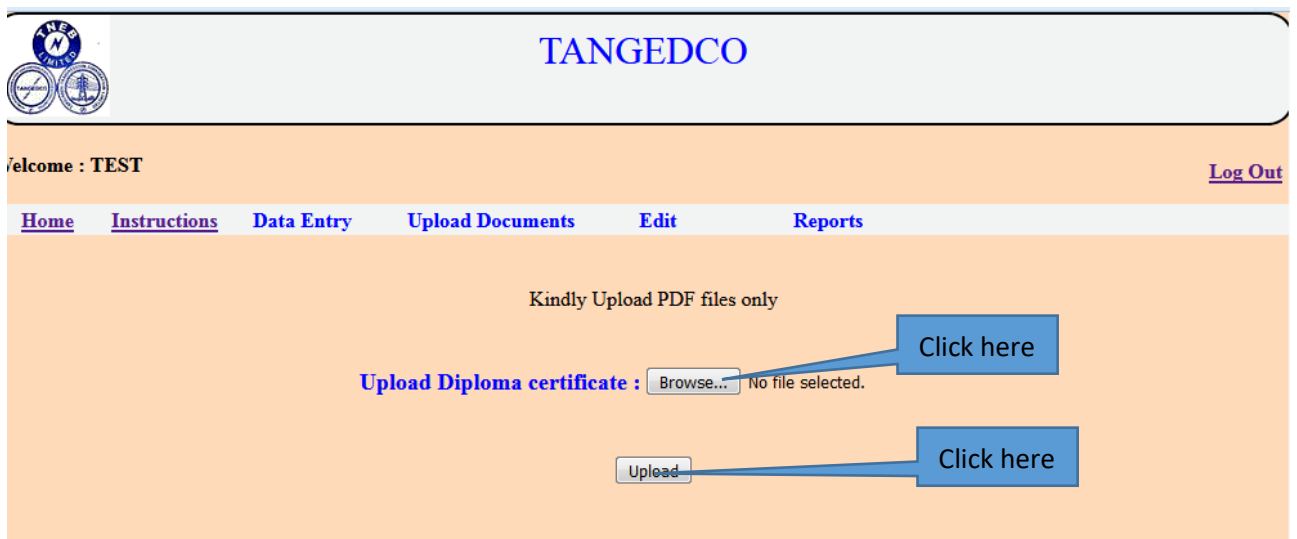


11. Upload Diploma certificate:

To upload diploma certificate, click "Diploma certificate" under "Upload Documents" as shown below.



Click "Choose File" option to upload as shown below. Kindly upload PDF files only.

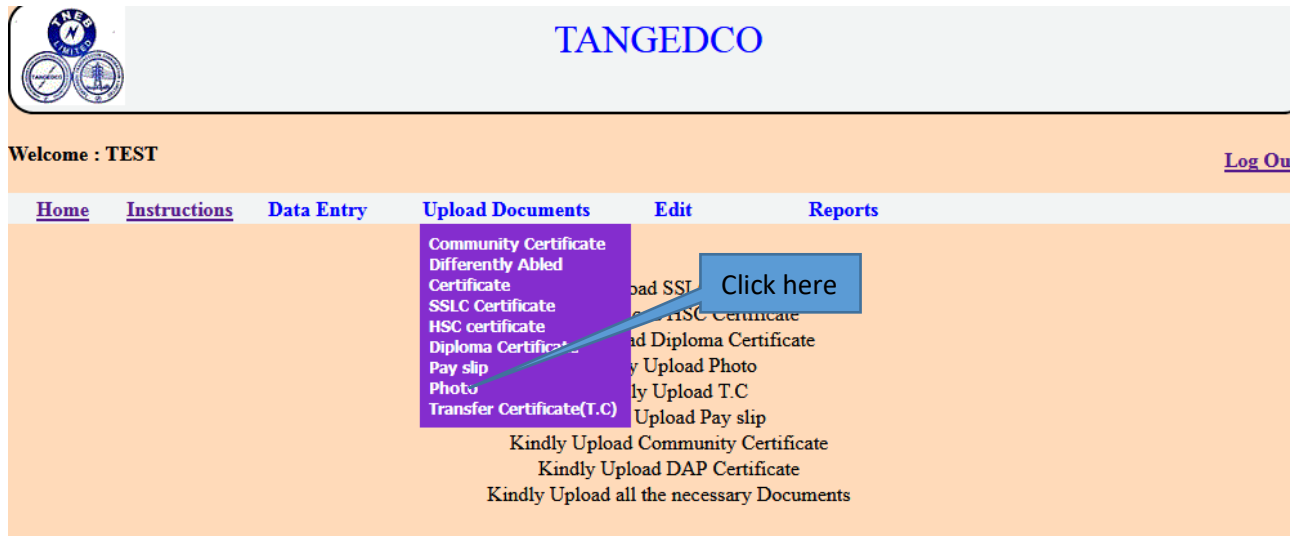


After clicking the "submit" button , the following page is displayed.

Thank you.Your file has been uploaded .

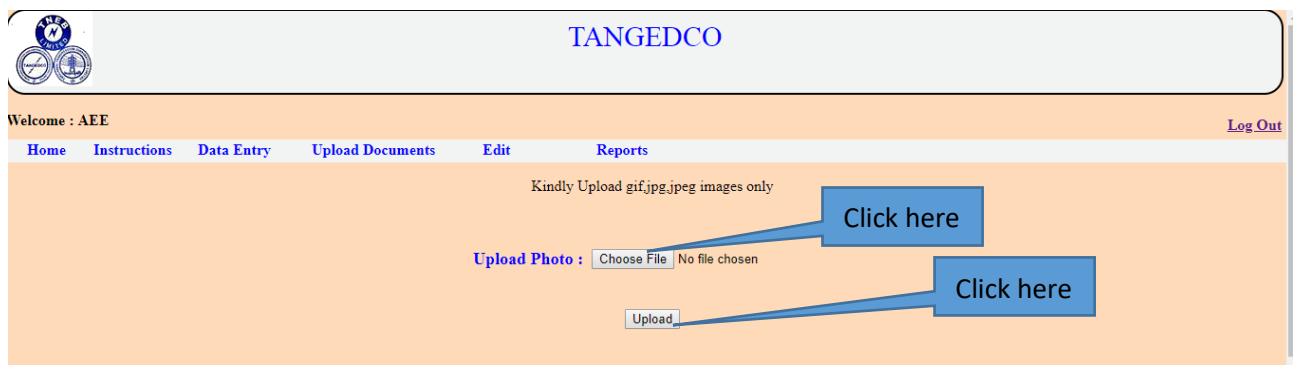
12. Upload Photo:

To upload photo, click "Photo" under "Upload Documents" as shown below.



The screenshot shows the TANGEDCO portal interface. At the top left is the logo with 'NEB LIMITED' text. The header 'TANGEDCO' is centered. Below the header, it says 'Welcome : TEST' and 'Log Out' is on the right. A navigation menu includes 'Home', 'Instructions', 'Data Entry', 'Upload Documents', 'Edit', and 'Reports'. The 'Upload Documents' menu is open, listing options: 'Community Certificate', 'Differently Abled Certificate', 'SSLC Certificate', 'HSC certificate', 'Diploma Certificate', 'Pay slip', 'Photo', and 'Transfer Certificate(T.C)'. A blue callout box with an arrow points to the 'Photo' option, labeled 'Click here'. Below the menu, there are instructions: 'Kindly Upload Community Certificate', 'Kindly Upload DAP Certificate', and 'Kindly Upload all the necessary Documents'.

Click "Choose File" option to upload as shown below. Kindly upload jpg,jpeg,gif files only.



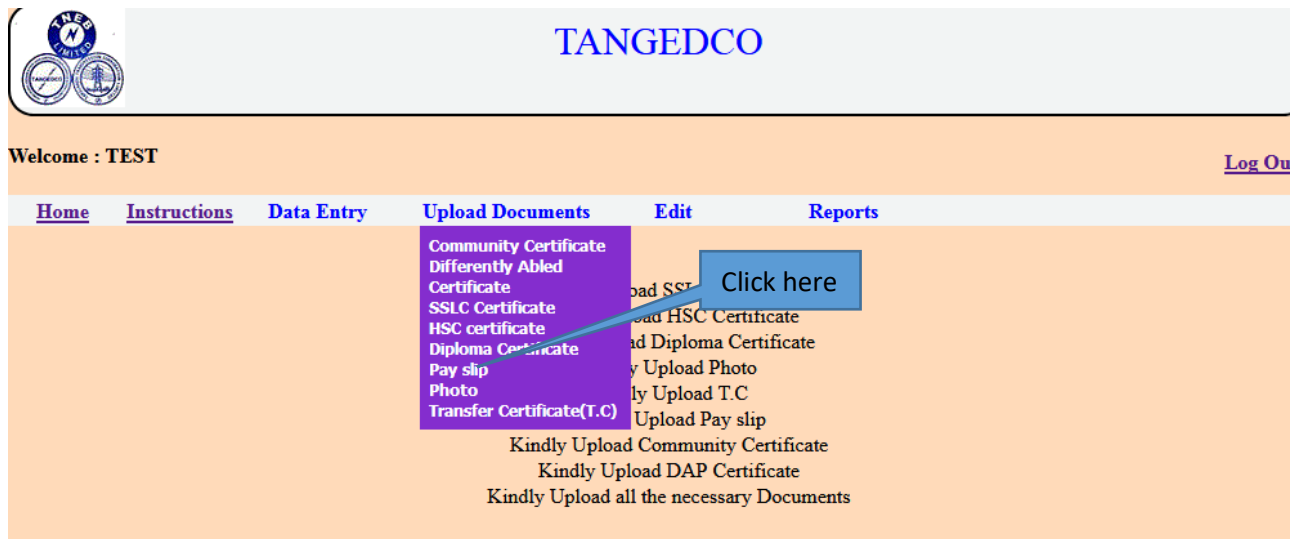
The screenshot shows the 'Upload Photo' form on the TANGEDCO portal. The header and navigation are the same as in the previous screenshot. Below the navigation, it says 'Kindly Upload gif,jpg.jpeg images only'. The form has a label 'Upload Photo:' followed by a 'Choose File' button and the text 'No file chosen'. A blue callout box with an arrow points to the 'Choose File' button, labeled 'Click here'. Below the form is an 'Upload' button, also with a blue callout box and arrow labeled 'Click here'.

After clicking the "submit" button , the following page is displayed.

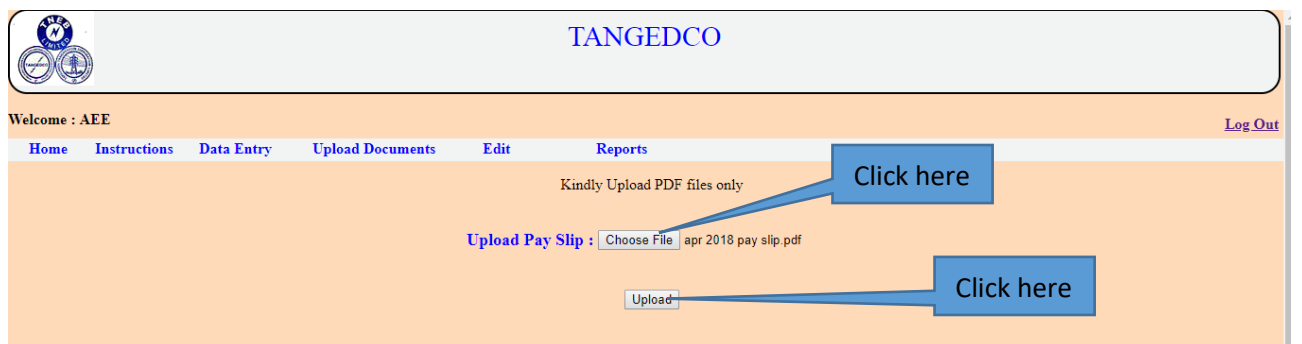
Thank you.Your file has been uploaded .

13. Upload Pay Slip:

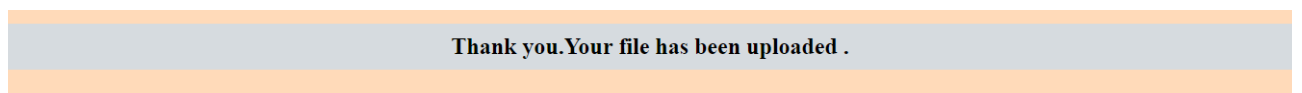
To upload pay slip, click "Pay Slip" under "Upload Documents" as shown below. It should be self signed and latest pay slip.



Click "Choose File" option to upload as shown below. Kindly upload PDF files only.



After clicking the "submit" button , the following page is displayed.



14. Upload Transfer Certificate:

To upload transfer certificate, click "Transfer Certificate" under "Upload Documents" as shown below. It should be self signed and latest pay slip.



Welcome : TEST

[Log Out](#)

[Home](#) [Instructions](#) [Data Entry](#) [Upload Documents](#) [Edit](#) [Reports](#)

- Community Certificate
- Differently Abled Certificate
- SSLC Certificate
- HSC certificate
- Diploma Certificate
- Pay slip
- Photo
- Transfer Certificate(T.C)

Click here

Kindly Upload Community Certificate
Kindly Upload DAP Certificate
Kindly Upload all the necessary Documents

Click "Choose File" option to upload as shown below. Kindly upload PDF files only.

Welcome : TEST [Log Out](#)

[Home](#) [Instructions](#) [Data Entry](#) [Upload Documents](#) [Edit](#) [Reports](#)

Kindly Upload PDF files only

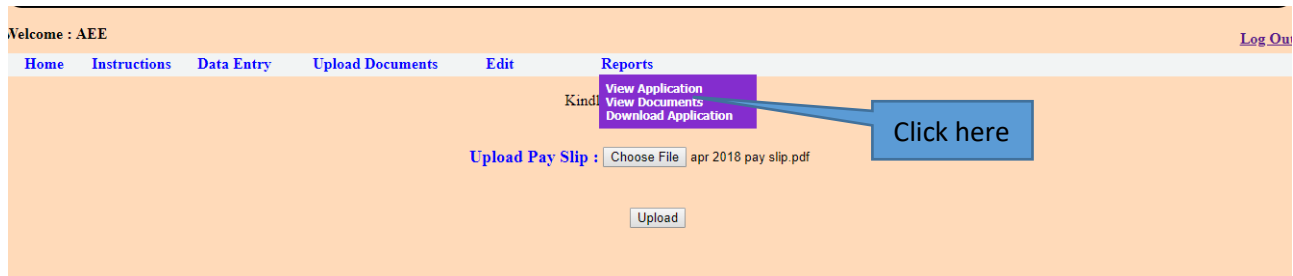
Upload Transfer Certificate(T.C) : No file selected.

After clicking the "submit" button , the following page is displayed.

Thank you.Your file has been uploaded .

15. View Documents:

The applicant can View his/her uploaded certificates in "View Documents" under "Reports" menu. Click on the menu as shown below.



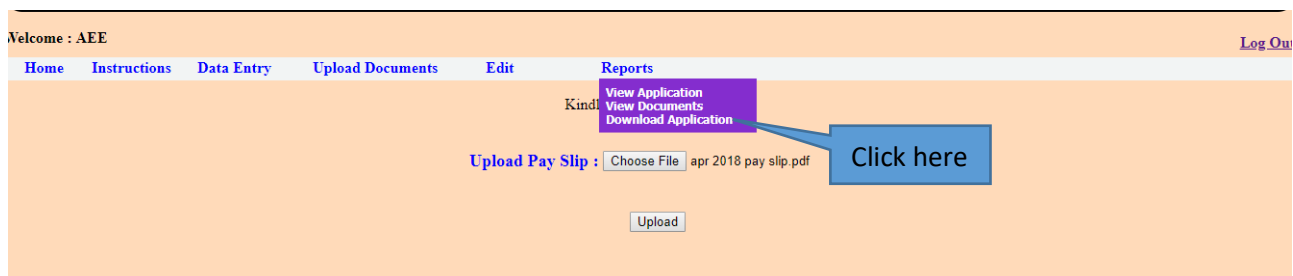
After clicking the "View Documents" menu, the page is shown as below. Click on the file name to display.



After clicking the file name, the applicant can view his/her file that was uploaded by him/her.

16. Download Application:

To download the application, click the "Download Application" under "Reports" menu as shown below.




After Clicking the Download Application, the following page is displayed.

Logon 192.168.150.75/openbd/TAIS/re SqWebMail - Copyright 1999-201 Dwnld_appl.cfm

192.168.150.75/openbd/TAIS/Dwnld_appl.cfm 90% Search

1 of 2 80%

**APPLICATION FOR INTERNAL SELECTION
TECHNICAL ASSISTANT/ELECTRICAL - 2019**



01. Applicant's Name/Number : TEST / TAIS0220194
02. Gender : Female
03. Date of Birth : 25-06-1985
04. Date of First appointment in T.N.E.B/TANGEDCO: : 16-01-2008
05. Date of completion of Training Period: : 16-03-2008
06. Date of completion of Probation Period: : 16-03-2009
07. Method of Appointment : Direct Recruitment
08. Post of First Appointment in T.N.E.B/TANGEDCO: : ASST-CUM-STENO
09. Present Category : Provincial
10. Present Designation : OFFICE HELPER
11. Present Circle : SE/O/KORATTUR(NORTH)
- 11(a). Concerned Establishment Office: : CHENGALPATTU EDC
12. Date of Joining in the Present Post: : 12-10-2014
13. Level of Pay(as on notification) : 16200-51500

1:30 PM
2/6/2019

Logon 192.168.150.75/openbd/TAIS/re SqWebMail - Copyright 1999-201 Dwnld_appl.cfm

192.168.150.75/openbd/TAIS/Dwnld_appl.cfm 90% Search

2 of 2 80%

16. Educational Qualification (Copy of all Certificates, Diploma mark list and T.C. should be enclosed).

SLNo	Name of the Qualification:	Month/Year of Passing	Branch	Uploaded Certificates
1.	SSLC(10th Standard):	01/1972		OB.pdf
2.	HSC(12th Standard):	01/1975		OB.pdf
3.	Diploma:	01/1978	Diploma in Electrical Engineering	OB.pdf

17. Knowledge in Tamil : SSLC

18. Pay slip: : OB.pdf

DECLARATION

1. I declare that the particulars furnished above are true to the best of my knowledge and I shall not ask for any alteration or change thereof at a later date.

2. I agree to relinquish my rights for promotion in the present post held in Regular Work Establishment/Non-Regular Work Establishment in the event of my appointment as Technical Assistant/Electrical.

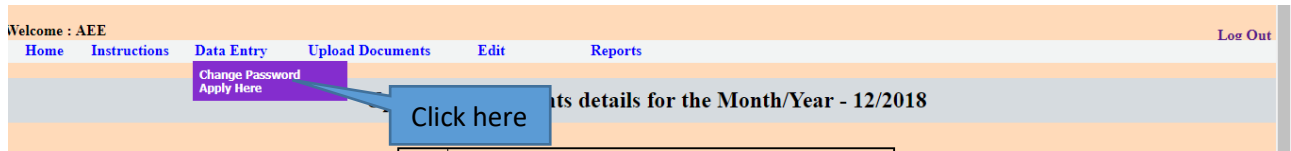
3. If selected and given appointment as Technical Assistant/Electrical, I agree for protection in pay by grant of Personal Pay to the extent of the difference in the basic pay admissible to me from time to time in the post of Technical Assistant/Electrical and the basic pay that would have been drawn by me in the previous post. I continued in the previous post till the basic pay in the post of Technical Assistant/Electrical becomes equal to or more than basic pay in the previous post or my promotion to higher post whichever is earlier as per order in (Per.) B.P.Ms.(FB) No.95,(Secretariat Branch) dated 20.11.1985.

1:30 PM
2/6/2019

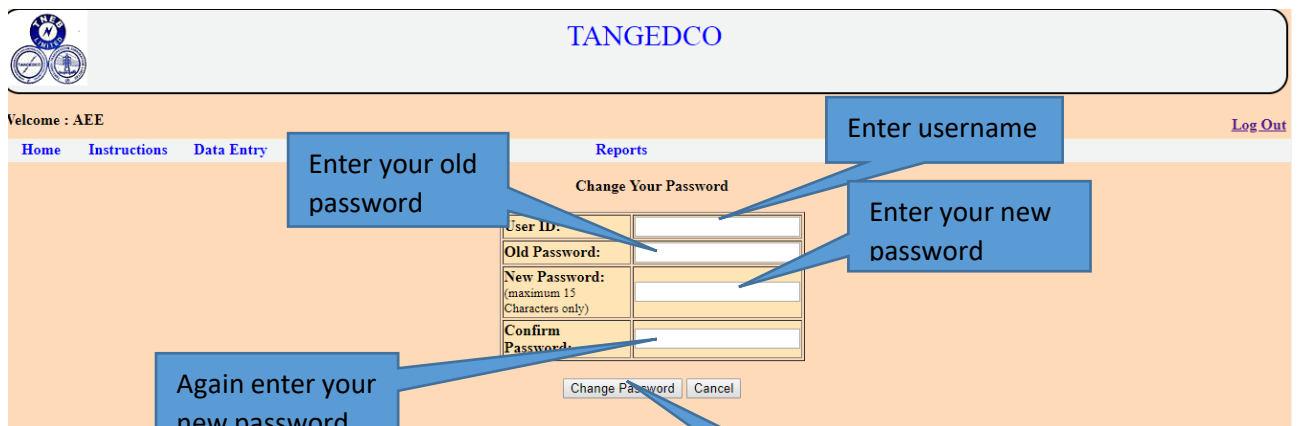
The applicant can save or download using browser save option.

17. Change Password:

The applicant can change his/her password through this link. Click the "Change Password" under "Data Entry" menu as shown below.



After clicking "Change password " link , the following page is displayed.



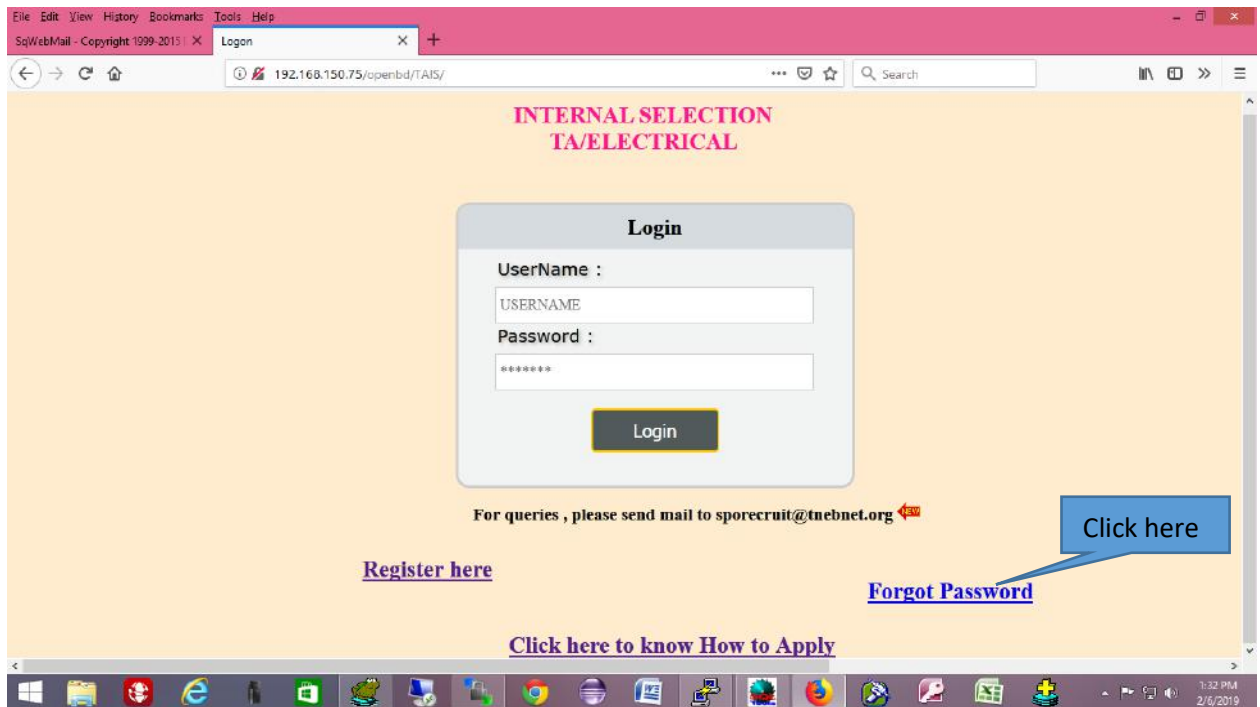
Enter the username, old password and the new password and click "Change password" button. After clicking the "Change password" link, the following message is displayed.

Password Changed Successfully

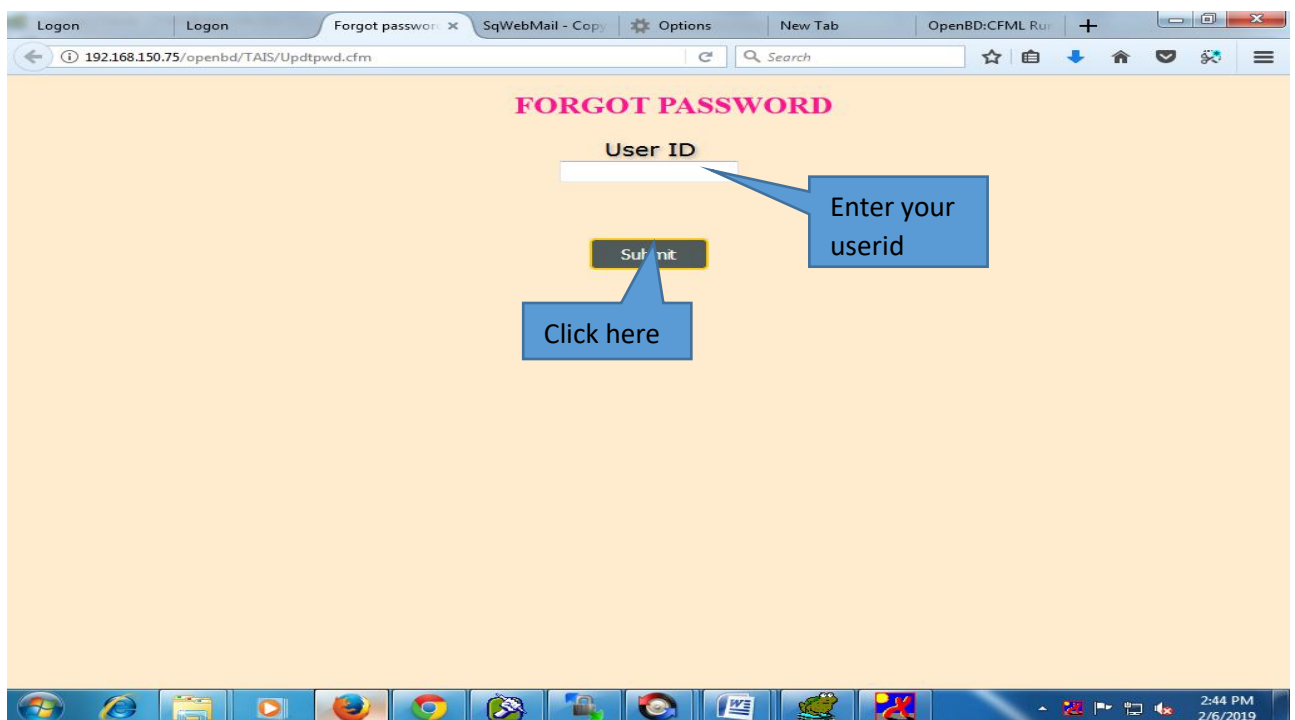
After clicking the "Change password" link, the above message is displayed.

18. Forgot Password:

If the applicant Forgot his/her password, click on the "Forgot Password" link at the login page as shown below.



After clicking the "Forgot Password" link , the following page is displayed as shown below.

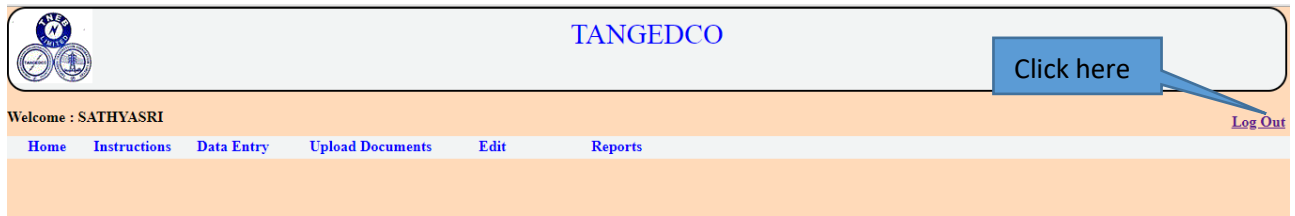


Enter your userid and click "Submit". The following message is shown as shown below.

*Your password has been reset successfully. Your new password has been sent to your registered email id.
[To go to home page click here](#)*

19. User Log Out:

Kindly click "Log Out" after finishing the application process. The "Log Out" button is displayed as shown below.



After Clicking the "Log Out" button, the index page is displayed with the message on the top "Thank you. You have been logged out of your account" as shown below.



Thank you